

ISO 9001:2015 Certified

NAAC 'A' Grade in Cycle 3

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)

Kothapeta, Vijayawada – 520 001

A College with Potential for Excellence (CPE)

All India 92nd Rank in NIRF by MHRD (2017)



IQAC MINUTES REGISTER – 2022-23

MINUTES OF 1st MEETING

08.07.2022

Minutes of 1st Meeting of Internal Quality Assurance Cell held on 8th July, 2022 at 10.00 am with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the last Meeting of IQAC for the academic year 2021-22 held on 14.05.2022.
2. IQAC Composition for the academic year 2022-2023.
3. Any other matter with the permission of the chair.

Resolutions:-

1. A Faculty Development Programme on 'National Education Policy 2020' was organized on 19th May, 2022 by Dr. S. Sankar, Retd. Principal, Advisor, ANR College, Gudivada.
2. Principal & IQAC Coordinator discussed and prepared the composition of IQAC with the following members.

IQAC COMPOSITION-2022-23

S. No.	Name	Designation
1	Dr. V. Narayana Rao	Principal & Chairman
2	Sri P. L. Ramesh	Vice - Principal & Vice - Chairman
3	Dr. G. Krishnaveni	Head, Dept. of Chemistry, Co-ordinator
4	Smt. Shamim	Asst. Prof., Dept. of MCA, Asst. Co-ordinator
5	Sri Ch. Ramesh Babu	Controller of Examinations, Member
6	Sri A. Pardhasaradhi	Office Manager, Member
7	Dr. V. Subhashini	Retd. Head, Dept. of Zoology, Advisory Member
8	Sri P. Ravindra	In-Charge-Criteria-I, Head, Dept. of Computer Science
9	Smt. M. L. Prasanna	In-Charge-Criteria-II, Head, Dept. of Mathematics
10	Dr. K. Kiran Kumar	In-Charge-Criteria-III, Asso. Prof., Dept. of PG Chemistry
11	Sri V. Suresh	In-Charge-Criteria-IV, Lecturer, Dept. of Computers
12	Captain KPTV Bhaskar	In-Charge-Criteria-V, Lecturer, Dept. of Chemistry
13	Sri B. Prabhakar	In-Charge-Criteria-VI, Head, Department of MBA
14	Smt. O. Sailaja	In-Charge-Criteria-VII, Lecturer, Dept. of Chemistry
15	Sri T. Srinivasu	Secretary & Correspondent, Member
16	Mr. G. Narendra	MD, Shree Icon Pharmaceutical Pvt. Ltd., Vijayawada
17	Sri T. Chandra Sekhar	Director, Villans Industries, Vijayawada, Member
18	Dr. M. Sivanadh	Asso. Prof., Head Dept. of Chemistry, ANR College, Gudivada
19	Dr. M. Pardhasaradhi	Asst. Prof., Dept. of chemistry, SRM University, Amaravathi
20	Mr. A.V. Kiran Kumar	II M.Sc. (OCH), Student Member
21	Mr. R. S. Kiran Kumar	III B.Sc. (DS), Student Member

3. Resolved to give directions to all the HoDs to send the IV Semester Students for Summer Internship Programme.

MEMBERS PRESENT:

1. Dr. V. Narayana Rao Principal Rao
2. Sri P.L. Ramesh Vice-Principal Ramesh
3. Dr. G. Krishnaveni IQAC Co-ordinator G. Krishnaveni
4. Smt. Shamim Asst. IQAC Co-ordinator Smt. Shamim
5. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers Sri P. Ravindra
8/7/2018
6. Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics Smt. M. L. Prasanna
8/7/2018
7. Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry
8. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers Sri V. Suresh
9. Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry Captain KPTV Bhaskar
10. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA B. Prabhakar
11. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry Smt. O. Sailaja

MINUTES OF 2nd MEETING

19.08.2022.

Minutes of 2nd Meeting of Internal Quality Assurance Cell held on 19th August, 2022 at 11.30 am with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the 1st Meeting of IQAC held on 08.07.2022.
2. Preparation of data for ARIIA
3. Proposed Activities for the Academic Year 2022-2023.
4. IIC Plan of Action for Quarter – 1 (Academic Year 2022-2023)
5. Any other matter with the permission of the chair.

Resolutions:-

1. (a) IQAC composition for the Academic Year 2022-2023 was approved.
(b) All the HoDs are instructed to send the IV Semester Students for Summer Internship Programme.
2. Resolved to prepare the required college data for the submission of ARIIA.
3. Resolved to collect the proposed academic activities like Workshops, Seminars and Conferences from the Heads, for the academic year 2022-23.
4. IQAC suggested IIC members to conduct Entrepreneurship Development activities for both Degree & PG Students in Quarter – 1.

MEMBERS PRESENT:

- Sri P.L. Ramesh Principal I/c *PLR 19/08/2022*
- Dr. G. Krishnaveni IQAC Co-ordinator *A. Krishnaveni*
- Smt. Shamim Asst. IQAC Co-ordinator *S. Shamim*
- Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
- Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics *M. L. Prasanna*
- Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry
- Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
- Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry *K. Bhaskar*
- Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA *B. Prabhakar*
- Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

MINUTES OF 3rd MEETING

18.10.2022

Minutes of 3rd Meeting of Internal Quality Assurance Cell held on 18th October, 2022 at 12:00 Noon with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

AGENDA:-

1. Action taken report of the 2nd Meeting of IQAC held on 19.08.2022.
2. Registration of the institution in NIRF -2022.
3. Faculty Development Programme by IQAC
4. Any other matter with the permission of the chair.

RESOLUTIONS:-

1. (a) Data was collected and uploaded in the ARIIA Portal.
(b) All the HoDs submitted the proposed activities of their respective departments for the academic year 2022-2023.
(c) Action Plan of IIC Quarter-1 was prepared with activities including Entrepreneurship Development, Business Ideas and Interaction sessions with Start-Up founders.
2. Resolved to register the Institution in both Disciplines (College & Overall) in NIRF Portal.
3. Resolved to organize a Faculty Development Programme by the Dr. Xavier Mahimairaj, Loyola College, Chennai.

MEMBERS PRESENT:

- Dr. V. Narayana Rao Principal Kao
- Sri P.L. Ramesh Vice-Principal P.L.R.
- Dr. M. Venkateswara Rao Vice-Principal M.V.R.
- Dr. G. Krishnaveni IQAC Co-ordinator G.Krish.
- Smt. Shamim Asst. IQAC Co-ordinator Smt. Shamim
- Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers Sri P. Ravindra
- Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics M.L. Prasanna
- Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry Kiran Kumar
- Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers Sri V. Suresh
- Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry Chemistry KPTV
- Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA B. Prabhakar
- Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry Smt. O. Sailaja

MINUTES OF 4th MEETING

05.12.2022.

Minutes of 4th Meeting of Internal Quality Assurance Cell held on 05.12.2022, at 10.00 am with Principal in chair, Vice-Principals, IOAC Coordinator, and other members of IOAC Committee to discuss the following:-

AGENDA:-

1. Action taken report of the 3rd Meeting of IOAC held on 18.10.2022.
2. FDP to newly recruited faculty by IOAC.
3. Submission of ARIIA-2021-22 Data.
4. Preparation of AQAR – 2021-22 Data.

RESOLUTIONS:-

1. (a) NIRF – Registered for College & Overall Disciplines on 27th October, 2022 and data collection and preparation was started.
(b) IOAC conducted Faculty Development Programme on 'Outcome Based Education: Learning Outcomes as a Tool to Assess Progression' on 3rd December, 2022 by Dr. Xavier Mahimairaj.
2. Resolved to conduct FDP to newly recruited faculty in the month of December, 2022.
3. Resolved to submit the ARIIA Data in the last week of December, 2022.
4. IOAC instructed Criterion In-charges to prepare the documentation required to submit the data for AQAR 2021-22.

MEMBERS PRESENT:

- Dr. V. Narayana Rao Principal *Rao*
- Sri P.L. Ramesh Vice-Principal *P.L.R.*
- Dr. M. Venkateswara Rao Vice-Principal *MVA*
- Dr. G. Krishnaveni IQAC Co-ordinator *G. Venk.*
- Smt. Shamim Asst. IQAC Co-ordinator *Shamim*
- Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
- Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics *M.L.Prasanna*
- Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry *Kiran*
- Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
- Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry *KPTV Bhaskar*
- Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA *B. Prabhakar*
- Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

MINUTES OF 5th MEETING

20.01.2023.

Minutes of 5th Meeting of Internal Quality Assurance Cell held on 20th January, 2023, at 02.00 P.M. with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

AGENDA:-

1. Action taken report of the 4th Meeting of IQAC held on 5th December, 2022.
2. Agenda preparation for Academic Council Meeting.
3. Any other matter with the permission of chair.

RESOLUTIONS:-

1. (a) IQAC organized FDP to newly recruited faculty by Dr. S. Sasikala, Former Principal, KBN College on 'Teaching Pedagogies' on 29.12.2022.
(b) ARIIA Data was submitted on 29th December, 2022.
(c) All Criterion In-charges collected the data for the preparation of AQAR 2021-22 from all the Departments.
2. IQAC suggested to introduce New Programmes B.A., B.Sc. (AI&ML), B.Sc. (Microbiology, Bio-Technology & Chemistry), M.Sc. (Data Science) & M.Sc. (Clinic Research) from the academic year 2023-24 and the same was included as agenda item in the academic council meeting.
3. Resolved to prepare College Data to submit in the NIRF Portal.

MEMBERS PRESENT:

- Dr. V. Narayana Rao Principal *V Rao*
- Sri P.L. Ramesh Vice-Principal *P.L.R.*
- Dr. M. Venkateswara Rao Vice-Principal *M.V.R.*
- Dr. G. Krishnaveni IOAC Co-ordinator *G. Venkateswara*
- Smt. Shamim Asst. IOAC Co-ordinator *S. Shamim*
- Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
- Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics *M. L. Prasanna*
- Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry *K. Kiran Kumar*
- Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
- Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry *K. P. T. V. Bhaskar*
- Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA *B. Prabhakar*
- Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

MINUTES OF 6th MEETING

24.03.2023.

Minutes of 6th Meeting of Internal Quality Assurance Cell held on 24th March, 2023, at 04.00 P.M. with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

AGENDA:-

1. Action taken report of the 5th Meeting of IQAC held on 20th January, 2023.
2. Submission of AQAR-2021-22.
3. Any other matter with the permission of chair.

RESOLUTIONS:-

1. (a) The introduction of New Programmes was approved by the Academic Council Members in the Meeting held on 22nd February, 2023.
(b) NIRF data was submitted in the following dates:
 - College Discipline – 02nd January, 2023
 - Overall Discipline – 05th January, 2023
2. The Annual Quality Assurance Report (AQAR) – 2021-22 was submitted in the NAAC Portal on 24th March, 2023.
3. Resolved to prepare the data required for SSR of IV Cycle.

MEMBERS PRESENT:

- Dr. V. Narayana Rao Principal *Rao*
- Sri P.L. Ramesh Vice-Principal *P.L.R.*
- Dr. M. Venkateswara Rao Vice-Principal *M.V.R.*
- Dr. G. Krishnaveni IQAC Co-ordinator *G. Krishnaveni*
- Smt. Shamim Asst. IQAC Co-ordinator *Smt. Shamim*
- Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
- Smt. M. L. Prasanna In-Charge, Criteria-II & Head, Dept. of Mathematics *M. L. Prasanna*
- Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry *K. Kiran Kumar*
- Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
- Captain KPTV Bhaskar In-Charge, Criteria-V & Lecturer in Chemistry *K. P. T. V. Bhaskar*
- Sri B. Prabhakar In-Charge, Criteria-VI & Head, Dept. of MBA *B. Prabhakar*
- Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

MINUTES OF 7th MEETING

03.05.2023.

Minutes of 7th Meeting of Internal Quality Assurance Cell held on 3rd May, 2023, at 12.30 P.M. with Principal in chair, Vice-Principals, IQAC Coordinator, and other members of IQAC Committee to discuss the following:-

AGENDA:-

1. Action taken report of the 6th Meeting of IQAC held on 24th March, 2023.
2. Publication of Research Articles in UGC CARE Listed Journals.
3. Conversion of Three Major Programmes to Single Major Programmes from the academic year 2023-24
4. Any other matter with the permission of chair.

RESOLUTIONS:-

1. a. Approved New Programmes (i) M.Sc. (Data Science) (ii) B.A. (Political Science) (iii) B.Sc. (Microbiology) & (iv) B.Sc. (Biotechnology), were inspected by Fact Finding Committee, Krishna University, and sanctioned the same by committee.
b. NIRF data was submitted in the following dates:
 - College Discipline – 02nd January, 2023
 - Overall Discipline – 05th January, 2023
c. The submitted Annual Quality Assurance Report (AQAR) – 2021-22 was approved without any clarifications by NAAC.
d. All Heads / In-Charges, Convenors, are instructed to set the Department Records and files as per the SSR Format for the NAAC IV Cycle.
2. It is resolved to motivate the faculty to publish more research articles in UGC-care listed journals.
3. It is resolved to take the necessary steps for the conversion of three major programmes to single major programmes.

MEMBERS PRESENT:

- | | | |
|-----------------------------|--|-----------------|
| • Dr. V. Narayana Rao | Principal | <i>Rao</i> |
| • Sri P.L. Ramesh | Vice-Principal | <i>P.L.</i> |
| • Dr. M. Venkateswara Rao | Vice-Principal | <i>M.V.R.</i> |
| • Dr. G. Krishnaveni | IQAC Co-ordinator & Head, Dept. of Chemistry | <i>G.K.</i> |
| • Smt. Shamim | Asst. IQAC Co-ordinator | <i>S.S.</i> |
| • Sri P. Ravindra | Head, Dept. of Computers | <i>P.R.</i> |
| • Sri S. Sivaiah Nayak | Head, Dept. of Telugu | <i>S.S.N.</i> |
| • Smt. J. Janaki | Head, Dept. of Hindi | <i>J.J.</i> |
| • Dr. H. Narendra Kumar | Head, Dept. of English | <i>H.N.K.</i> |
| • Smt. M. L. Prasanna | Head, Dept. of Mathematics | <i>M.L.P.</i> |
| • Smt. Ch. Radhika | Head, Dept. of Statistics | <i>Ch.R.</i> |
| • Sri Ch. Nagabhushanam | Head, Dept. of Physics & Electronics | <i>Ch.N.</i> |
| • Dr. GVS RNA Sastry | Head, Dept. of Commerce & Management | <i>G.V.S.</i> |
| • Sri Sk. Ismaiel Ali Basha | Head, Dept. of Botany | <i>S.S.A.B.</i> |
| • Smt. G. K. Jayasri | Head, Dept. of Zoology | <i>G.K.J.</i> |
| • Sri B. Prabhakar | Head, Dept. of MBA | <i>B.P.</i> |
| • Sri VTR Pavan Kumar | Head, Dept. of MCA | <i>V.P.K.</i> |

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NAAC 'A' Grade in Cycle 3

KAKARAPARTI BHAVANARAYANA COLLEGE (AUTONOMOUS)

Kothapeta, Vijayawada – 520 001

A College with Potential for Excellence (CPE)

All India 92nd Rank in NIRF by MHRD (2017)



IQAC MINUTES REGISTER – 2021-22

Minutes of 1st Meeting

19.07.2021

Minutes of 1st Meeting of Internal Quality Assurance Cell held on 19th July, 2021 at 10.30 am with Principal in chair, Vice-Principal, Director-Academic & Planning, IQAC Coordinator, Placement & Guidance Officer and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the 10th meeting of IQAC held on 8th April, 2021.
2. Preparation of AQAR for the academic year 2020-21.
3. Internship Programmes to students through Placement & Guidance Cell.
4. Collection of feedback from students and stakeholders for the academic year 2020-21.
5. Schedule of XV Board of Studies

Resolutions:-

1. a) Online classes were conducted successfully for all UG and PG students during COVID 2nd wave period.
b) The Departments conducted the academic activities like Webinars, Workshops, Online Guest Lectures, etc. as per the schedule given by them.
c) Released grant of Rs.15,000 for each research Project to the sanctioned projects as first instalment.
d) 290 students got placed in reputed organizations.
2. Resolved to assign the Criteria In-charges to collect the Criteria wise data from the Departments to prepare the AQAR Report for the Academic Year 2020-21.
3. Resolved to ask the Heads to submit the data of companies which provide Internships to students.
4. Due to COVID – 19 pandemic, it is resolved to collect the feedback through Google form from students and stakeholders in the last week of July, 2021.
5. Resolved to prepare a schedule to conduct XV Board of Studies by the Departments.

MEMBERS PRESENT:

1. Sri E. Vara Prasad Principal-FAC *Pen.*
2. Dr. K. Naveen Kumar Vice-Principal *K. Naveen*
3. Sri P.L. Ramesh Director, Academics & Planning *P.L.*
4. Dr. G. Krishnaveni IQAC Co-ordinator *G. Krishnaveni*
5. Smt. Shamim Asst. IQAC Co-ordinator *Smt. Shamim*
6. Sri B. Srinivasa Reddy Placement & Guidance Officer *Betty*
7. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
8. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE *Sri N. Sambasiva Rao*
9. Dr. PB Sandhya Sri In-Charge, Criteria-III & Head, Dept. of Physics *P.B. Sandhya*
10. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
11. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA *A. Ravi Kiran*
12. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. *B. Prabhakar*
13. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

Minutes of 2nd Meeting

09.08.2021

Minutes of 2nd Meeting of Internal Quality Assurance Cell held on 9th August, 2021 at 12:00 Noon with Principal in chair, Vice-Principal, Director-Academic & Planning, IQAC Coordinator and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the 1st meeting of IQAC held on 19th July, 2021.
2. Discussion on Analysis of feedback collected from students and stakeholders.
3. Progress of 2020-21 AQAR.

Resolutions:-

1. a) All the Criterion Incharges collected the data from the Departments, Clubs and Committees and prepared the qualitative and quantitative data templates.
b) The students from Commerce, Logistics, Computer Science and Physics were enrolled for doing internship programme in reputed organizations like BSNL, Vijaya Dairy, VXL Technologies, etc.
c) IQAC collected the feedback from form students and stake holders through Google form.
d) Resolved to conduct the XV Board of Studies from 15th to 30th September, 2021 by all the Departments.
2. An analysis report was prepared on feedback and the same was submitted to the higher authorities to take necessary action.
3. Resolved to collect supporting documents for the prepared data templates.

MEMBERS PRESENT:

1. Sri E. Vara Prasad Principal-FAC *P.V.*
2. Dr. K. Naveen Kumar Vice-Principal *K. Naveen*
3. Sri P.L. Ramesh Director, Academics & Planning *P.L.*
4. Dr. G. Krishnaveni IQAC Co-ordinator *G. Krishnaveni*
5. Smt. Shamim Asst. IQAC Co-ordinator *Smt. Shamim*
6. Sri B. Srinivasa Reddy Placement & Guidance Officer *Bobby*
7. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
8. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE *N. Sambasiva Rao*
9. Dr. PB Sandhya Sri In-Charge, Criteria-III & Head, Dept. of Physics *P. B. Sandhya Sri*
10. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers *V. Suresh*
11. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA *A. Ravi Kiran*
12. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. *B. Prabhakar*
13. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

Minutes of 3rd Meeting

12.10.2021

Minutes of 3rd Meeting of Internal Quality Assurance Cell held on 12th October, 2021 at 12:00 Noon with Principal in chair, Vice-Principals, IQAC Coordinator and other members of IQAC Committee to discuss the following:-




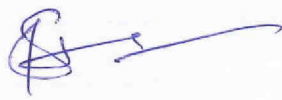




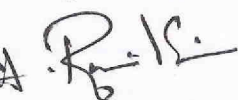
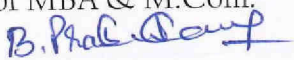

Agenda:-

1. Action taken report of the 2nd meeting of IQAC held on 9th August, 2021.
2. Discussion on One-Week Virtual FDP to be organized by IQAC from 18th - 23rd October, 2021.
3. Any other matter with the permission of the chair.

Resolutions:-

1. (a) After receiving the analysis report, Principal gave necessary directions to the Management and Department HoDs for further action.
(b) All the supporting documents necessary for the preparation of data templates are collected and documented for preparing additional information required for the submission of AQAR 2020-21.
2. (a) Resolved to allot Criterion In-Charges as Session Rapporteurs for Technical Sessions of the FDP.
(b) Resolved to encourage all the faculty members of our college to participate in the FDP.
(c) Resolved to send the e-Certificate of Participation to the Participants within two days after competition of the FDP.
3. Resolved to conduct Orientation Programme on 'Rules and Regulations of the college, Examination Procedures and Teaching Learning, Innovative methods adopted by the college' to the newly recruited faculty in the month of November, 2021.

MEMBERS PRESENT:

1. Dr. V. Narayana Rao Principal 
2. Sri P.L. Ramesh Vice-Principal 
3. Dr. G. Krishnaveni IQAC Co-ordinator 
4. Smt. Shamim Asst. IQAC Co-ordinator 
5. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers 
20/10/21
6. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE 
7. Dr. SK. Chand Basha In-Charge, Criteria-III & Head, Dept. of Zoology 
20/10/21
8. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers 
9. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA 
A. Ravi Kiran
10. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. 
B. Prabhakar
11. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry 

Minutes of 5th Meeting

14.03.2022

Minutes of 5th Meeting of Internal Quality Assurance Cell held on 14th March, 2022 at 12:00 Noon with Principal in chair, Vice-Principals, Controller of Examinations, IQAC Coordinator and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the 4th Meeting of IQAC held on 1st December, 2021.
2. Discussion on Inspection of Autonomous Extension
3. Submission of AQAR-2020-21 to NAAC

Resolutions:-

1. (a) Deeksharambh - A Student Induction Programme was inaugurated by Sri V. Harshavardhan Raju, I.P.S., Deputy Commissioner of Police, Vijayawada West on 7th January, 2022.
(b) Orientation programme to all the first year Degree students on student support services was conducted by the Convenors of the respective Cells and Committees.
(b) College Data for the academic year 2020-21 of APSCHE, NIRF and AISHE was submitted in the dates given below:

a. AISHE	: 24 th February, 2022
b. NIRF College Data	: 14 th February, 2022
c. NIRF Overall Data	: 17 th February, 2022
d. APSCHE	: 23 rd December, 2021
2. Resolved to conduct a meeting with Principal, Secretary & Correspondent to all the staff members on 17th March, 2022 to discuss about the preparation of Departments, cells and committees to appear for autonomous extension inspection.
3. Resolved to submit the AQAR - 2020-21 data in NAAC Portal in the last week of March, 2022.

MEMBERS PRESENT:

1. Dr. V. Narayana Rao Principal Rao
2. Sri P.L. Ramesh Vice-Principal P.L.
3. Dr. G. Krishnaveni IQAC Co-ordinator G. Krishnaveni
4. Smt. Shamim Asst. IQAC Co-ordinator Smt. Shamim
5. Sri Ch. Ramesh Babu Controller of Examinations Ch. Ramesh Babu
6. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers P. Ravindra
14/3/22
7. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE Sri N. Sambasiva Rao
8. Dr. SK. Chand Basha In-Charge, Criteria-III & Head, Dept. of Zoology Dr. SK. Chand Basha
9. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers Sri V. Suresh
10. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA A. R. K.
11. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. B. Prabhakar
12. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry Smt. O. Sailaja

Minutes of 6th Meeting

06.04.2022

Minutes of 6th Meeting of Internal Quality Assurance Cell held on 6th April, 2022 at 12:30 PM with Principal in chair, Vice-Principals, Controller of Examinations, IQAC Coordinator and other members of IQAC Committee to discuss the following:-




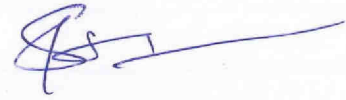


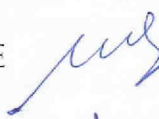


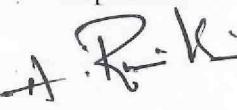
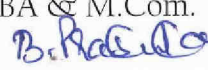

Agenda:-

1. Action taken report of the 5th Meeting of IQAC held on 14th March, 2022.
2. Discussion on Internal Inspection to be conducted by IQAC
3. Any other matter with the permission of the chair

Resolutions:-

1. (a) A Meeting was conducted on 17th March, 2022 with Principal, Secretary & Correspondent to all the staff members.
(b) AQAR 2020-21 was submitted on 31st March, 2022 to NAAC successfully.
2. Internal Inspection for verification of Departments, Cells and Committees was scheduled from 30th March to 1st April, 2022
3. Instructions were given to the Department HoDs to prepare a Power point Presentation on their respective Departments for Autonomous Extension Inspection.

MEMBERS PRESENT:

1. Dr. V. Narayana Rao Principal 
2. Sri P.L. Ramesh Vice-Principal 
3. Dr. G. Krishnaveni IQAC Co-ordinator 
4. Smt. Shamim Asst. IQAC Co-ordinator 
5. Sri Ch. Ramesh Babu Controller of Examinations 
6. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers 
7. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE 
8. Dr. SK. Chand Basha In-Charge, Criteria-III & Head, Dept. of Zoology 
9. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers 
10. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA 
11. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. 
12. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry 

Minutes of 7th Meeting

14.05.2022

Minutes of 7th Meeting of Internal Quality Assurance Cell held on 14th May, 2022 at 12:30 PM with Principal in chair, Vice-Principals, IQAC Coordinator and other members of IQAC Committee to discuss the following:-

Agenda:-

1. Action taken report of the 6th Meeting of IQAC held on 6th April, 2022.
2. Discussion on Faculty Development Programme conducted by IQAC
3. Any other matter with the permission of the chair

Resolutions:-

1. (a) Internal Inspection was conducted from 30th March to 1st April, 2022 for verification of Departments, Cells and Committees.
(b) All the Departments Heads / Incharges prepared Power point Presentations of their respective Departments for Autonomous Extension Inspection.
2. (a) A Faculty Development Programme on 'National Education Policy 2020' was scheduled on 19th May, 2022.
(b) Proposed Resource Person is Dr. S. Sankar, Retired Principal, Advisor, ANR College, Gudivada.
3. Discussed on successful completion of Autonomous Extension Inspection by the UGC Expert Team on 16th & 17th April, 2022.

MEMBERS PRESENT:

1. Dr. V. Narayana Rao Principal *Rao*
2. Sri P.L. Ramesh Vice-Principal *PLR*
3. Dr. G. Krishnaveni IQAC Co-ordinator *G. Krishnaveni*
4. Smt. Shamim Asst. IQAC Co-ordinator
5. Sri P. Ravindra In-Charge, Criteria-I & Head, Dept. of Computers *P. Ravindra*
6. Sri N. Sambasiva Rao In-Charge, Criteria-II & In-Charge, HVPE *N. Sambasiva Rao*
7. Dr. K. Kiran Kumar In-Charge, Criteria-III & Asso. Prof., Dept. of Chemistry *K. Kiran Kumar*
8. Sri V. Suresh In-Charge, Criteria-IV & Lecturer, Dept. of Computers
9. Sri A. Ravi Kiran In-Charge, Criteria-V & Lecturer in MBA *A. Ravi Kiran*
10. Sri B. Prabhakar In-Charge, Criteria-VI & Head, Depts. of MBA & M.Com. *B. Prabhakar*
11. Smt. O. Sailaja In-Charge, Criteria-VII & Lecturer in PG Chemistry *O. Sailaja*

**KAKARAPARTI BHAVANARAYANA COLLEGE
(AUTONOMOUS)**

Kothapeta, Vijayawada – 520 001



IQAC MINUTES OF MEETING REGISTER

2020~21

2020-21

Minutes of first Meeting of IQAC held on 15.6.20

Minutes of first Meeting of IQAC held on 15th June, 2020 through webinar at 11:00 am with principal, vice-principals, IQAC co-ordinators and other members to discuss the following. Agenda:-

Agenda :-

1. Constitution of IQAC committee for the Academic Year 2020-21.
2. Discuss the plan of Action of IQAC.
3. Conduction of commerce webinar on 'changing Dimensions of Business Environment in COVID-19'.
4. Distribution of AQAR Templates to criteria In-charges and other documents related to academic activities.

Resolutions :-

1. It is unanimously resolved to constitute the IQAC committee with the following members.

IQAC composition - 2020-21

- * Dr. V. Narayana Rao, Principal - chairman (Rao)
- * Dr. V. Subhashini, Retd. Lec., Zoology - Academic - (S)
- Advisor

Period Administrative Officers

- * Sri E. Vara Prasad, Vice-Principal - Member
- * Dr. K. Naveen Kumar, Vice-Principal - Member
- * Sri P. L. Ramesh, Director, A&P - Member
- * Sri M. Venkateswara Rao, COE - Member
- * Sri S. Srinivas, Office Superintendent - Member

Teachers

- * Dr. P. B. Pandhara Sai, HOD, Physics P.B.S.D.S
- * Dr. Mazharunnissa, Director, PG center
- * Dr. G. Krishnaveni, HOD, UG Chemistry
- * Sri. B. Prabhakar, HOD, M.Com. & MBA B. Prabhakar
- * Sri. P. Ravindra, HOD, Computers
- * Sri. N. Sambasiva Rao, In-charge, HIFES
- * Dr. G. Kranthi Kumar, HOD, Botany

Management Member

- * Sri. T. Srinivasu, Secretary & Correspondent

nominees from Local Society, Alumni & Students

- * Sri. MVR Madhu Sudhana Rao, M.D., Manmadha cloth showroom, VJA

- * Sri M. Koishole, J. Kishore
Real Estate & Stock Marketing
- * Sri Mathew Prasangam, Math. Prasangam
- Andhra Loyola college, Vijayawada
- * Mr. Siva Venumala, S. Siva
F.A. Assoc., JP Morgan chase, Bangalore
- * Ms. Balleela Likhitha Sai, ⁽¹⁵⁹⁰³⁾ III CBZ, B. Likhitha Sai
- * Mr. D. Sivaram Patnaik, ⁽⁷⁵²³⁾ II MBA, ~~D. Sivaram Patnaik~~
Employees / Industrialists / Stakeholders
- * Sri T. Chandra Sekhar, T. Sekhar
Director, Vilan Industries, VJA.

Senior Teachers as the co-ordinators

- * Dr. P. Bharathi Devi, HOD, MCA - P. Bharathi - Co-ordinator
- * Smt. Shamim, HOD, M. Sc. (CS) S. Shamim - Asst. co-ordinator

2. It is unanimously resolved to prepare the Plan of Action of IPAC-2020-21.
3. It is also resolved to conduct the Commerce Webinar in the last week of June, 2020.
4. It is Unanimously resolved to distribute the AQAR formal Criteria wise to all criteria In-charges.

Minutes of 2nd Meeting of TPAC held on 08.07.2020

Minutes of 2nd Meeting of TPAC held on 8th July, 2020 at 9:00 am with all the HODs, COE, Directors, Vice-principal and Principal in chair at UG Seminar Hall.

Agenda :-

1. Action taken report of 1st Meeting of TPAC held on 15th June, 2020.
2. To discuss about the Syllabus and revision classes to all the students through Online.
3. To discuss about the reduction of the Academic-Year 2020-2021 Syllabus due to COVID-19.
4. To discuss about mode of conduct of Exams.

Resolutions :-

- a) The TPAC committee has been constituted by assigning the roles and responsibilities.
- b) The Action Plan of TPAC for the A.Y. 2020-21 has been prepared.
- c) The Commerce Webinar has been conducted successfully on 22nd & 23rd June, 2020.

- d) The AQAR templates have been distributed as per the criteria wise.
2. It is resolved to take the revision classes through Online mode and give assignments through their WhatsApp Groups.
3. It is resolved to reduce 25% of Syllabus for the A.Y. 2020-21 as per the guidelines due to this pandemic.
4. It is resolved to conduct the Exams in descriptive mode through offline.

Members Present :-

- | | |
|--|---------------------------------------|
| → Dr. V. Narayana Rao <u>VRao</u> | → Dr. G. V. S. R. N. S. Sasthuplm |
| → Sri E. Vora Prasad <u>Dev</u> | → Sri. P. Ravindra <u>Prithvi</u> |
| → Dr. K. Naveen Kumar <u>Naveen</u> | → Dr. G. Kranthi Kumar <u>Kranthi</u> |
| → Sri. P. L. Ramesh <u>PL</u> | → Sri. T. Sambasiva Rao <u>T</u> |
| → Dr. Mazharunnissa <u>Mazharunnissa</u> | → Sri. M. Venkateswara Rao |
| → Sri. B. Prabhakar <u>B. Prabhakar</u> | → Sri. N. Sambasiva Rao <u>N</u> |
| → Dr. K. Kiran Kumar <u>Kiran</u> | |
| → Smt. Shamim <u>Shamim</u> | |
| → Sri S. Sivaiah Naik - <u>Sivaiah</u> | |
| → Smt. J. Janaki <u>J</u> | |
| → Dr. H. Narendra <u>H</u> | |
| → Smt. M. L. Prasanna <u>M</u> | |
| → Smt. Ch. Radhika <u>Ch</u> | |
| → Dr. P. B. Sathya Sri <u>P. B. S</u> | |
| → Dr. G. Krishnaveni <u>G. Krishnaveni</u> | |

Minutes of 3rd Meeting of IQAC held on 24.07.2020

Minutes of 3rd Meeting of IQAC held on 24th July, 2020 with Director P. L. Ramesh and criteria -
 - In-charges through webinar to discuss the following:-

Agenda :-

- (1) Action Taken Report of the 2nd Meeting held on 8th July, 2020
- (2) To know the Progress of the AQAR 2019-20.
- (3) To discuss about the webinars related to WSC and Research promotion and Monitoring cell.

Resolutions :-

1. a) Revision classes schedule has been prepared and posted in the student WhatsApp groups. The students are instructed to follow the classes as per the schedule.
- b) 25% of the syllabus has been reduced.
- c) As per the direction of Krishna University, the tentative Examination schedule for the final year students has been prepared.

Minutes of 4th Meeting of IQAC held on 09.09.2020

Minutes of 4th Meeting of IQAC held on 9th September, 2020 at 11:00am with principal in chair, Vice-Principal, Director-Academic & Planning, IQAC Co-ordinator, Other members of IQAC and heads of all the Departments to discuss the following :-

Agenda :-

- (1.) Action taken Report of the 3rd Meeting of IQAC held on 24th July, 2020.
- (2.) To discuss the submission date of AQAR-2018-19.
- (3.) To discuss the criteria wise quality initiatives for the Academic year 2020-21.
- (4.) To discuss about the webinars of Zoology and Chemistry.

Resolutions :-

1. a) Cecilia In-charges submitted the filled templates to IQAC on 10.08.2020.
- b) UGC Women's Studies Centre successfully organized the webinar on 'Nutrition food to improve Immune System' on 25th August, 2020. The FDP organized by Research promotion and marketing cell will be in the month of January, 2021.

2. It is resolved to submit the AQAR of 2018-19 in the last week of September.
3. It is resolved to Submit the quality initiatives that have been taken for the Academic year 2020-21 by the criteria In-charges on or before 05.10.20
4. a) The Department of Zoology propose to organize the webinar in the first week of October in collaboration with CMBR, Bhopal and the Dept. of Chemistry will also propose to organize the webinar in the month of October in collaboration with IIT Madras.
- b) The Ugc Women's Studies Centre will organize National Commission for Women (NCW) Sponsored Webinar on 5th October, 2020.

Members present :-

- Mr. E. Vasa Prasad *Ev*
- Dr. K. Naveen Kumar
- Sri. P. L. Ramesh *PL*
- Dr. Mazharunnisa
- Dr. P. B. Sandhya Devi
- Dr. G. Krishnaveni
- Sri. P. Ravindra
- Sri. N. Sambasiva Rao
- Sri. B. Prabhakar
- Dr. G. Kranthi Kumar

K. Naveen

PL

P.B.S.D.

G. Krishnaveni

P. Ravindra

N. Sambasiva Rao

B. Prabhakar

G. Kranthi Kumar

(Cont...)

- Sri. S. Sivaiyah Naik
- Smt. J. Janaki
- Dr. H. Narayana Kumar
- Smt. M. R. Prasanna
- Smt. Ch. Radhika
- Dr. G. Sakuntala
- Dr. G. VERNISA Sastur
- Smt. Phanim
- Dr. K. Kiran Kumar

S. Sivaiyah Naik

J. Janaki

~~H.~~

M. R. Prasanna


Ch. Radhika

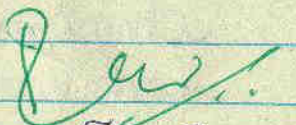
G. Sakuntala

G. VERNISA Sastur

Phanim

K. Kiran Kumar


[Dr. P. Bharathi Devi]
IPAC, Goldinaton


[E. Vasa Prasad]
Principal - FAC.

Minutes of 5th Meeting of IQAC held on 01.10.2020

Minutes of 5th Meeting of IQAC held on 1st October, 2020 at 11:00 am with principal in chair, Vice-principal Directed Academics & planning, IQAC Co-ordinator, Other Members of IQAC and Heads of all the Departments to discuss the following :-

Agenda :-

- [1]. Action Taken Report of the 4th Meeting of IQAC held on 9th September, 2020.
- [2]. To discuss the academic activities for the A.Y. 2020-21 organized by the Departments.
- [3]. Conduction of NAAC Sponsored Conference on 'Impact of Best Practices in Quality Enhancement in HEI'.
- [4]. To discuss the progress of AQAR 2019-20.

Resolutions :-

1. a) AQAR 2018-19 was successfully submitted through HEI portal on 20th September, 2020.
- b) All the criteria in-charges submitted the quality initiatives that have been taken for the Academic year 2020-21.
- c) Preparations for the webinar to be organized by Department of Zoology in collaboration with CMBR, Bhopal on 3rd October, 2020 and UGC Komen Studies Centre to be organized 'NCKI Sponsored Webinar' on

2. The proposed date to start the A.Y. 2020-21 is from 5th October, 2020 and distribute the Teaching Guides, Teaching Notes, Monthly Curricular plans and other NAAC formats to the Departments in the first week of October, 2020.
3. It is decided to organize the NAAC Sponsored Conference on 'Impact of Best Practices in Quality Enhancement in HES' on 4th & 5th December, 2020 and also take an initiation to collaborate with Apsche.
4. Some information like results of outgoing batch students, higher Studies Etc. are pending due to COVID-19 pandemic. Pending works are completed according to the Schedule and Submit immediately to the IQAC.

Members present :-

- * Sri E. Vara Prasad *Prasad*
- * Dr. K. Naveen Kumar *K. Naveen*
- * Sri P. L. Ramesh *P. L. Ramesh*
- * Smt. Shamim *Shamim*
- * Dr. Mazharunnisa *Mazharunnisa*
- * Dr. P. B. Sandhya Devi *P. B. S. D.*
- * Dr. G. Keishnaveni *G. Keishnaveni*
- * Sri P. Ravindra *P. Ravindra*
- * Sri N. Sambasiva Rao *N. Sambasiva Rao*
- * Dr. G. Kuanthi Kumar *G. Kuanthi Kumar*
- * Sri B. Prabhakara *B. Prabhakara*

- * Sri S. Sivaiyah Naik
- * Smt. J. Janaki
- * Dr. H. Narendra
- * Smt. M.R. Prasanna
- * Smt. Ch. Radhika
- * Dr. G. Sakenthala
- * Dr. K. Kiran Kumar
- * Dr. G.V.S.R. N.S.A. Bastrop
- *

~~J. Janaki~~
 J. Janaki
~~Dr. H. Narendra~~
 M.R. Prasanna
 Ch. Radhika
 G. Sakenthala
 K. Kiran Kumar
 G.V.S.R. N.S.A. Bastrop

~~[Dr. P. Bharathi Devi]~~
 [Dr. P. Bharathi Devi]
 IQAC co-ordinator

~~[E. Vasu Prasad]~~
 [E. Vasu Prasad]
 Principal

Minutes of 6th Meeting of IQAC held on 15.12.2020

Minutes of 6th Meeting of IQAC held on 15th December, 2020 at 12:00 noon with Principal In-charge, Vice-Principal, Director-Academics & planning, IQAC Co-ordinators, Other members of IQAC and Heads of all the Departments to discuss the following :-

Agenda :-

1. Action Taken Report of the 5th Meeting of IQAC held on 1st October, 2020.
2. Progress of GATE Project by Department of Science & Technology (DST).
3. To Apply for ATAL (ATAL Ranking of Institutions - on Innovation Achievements).
4. To introduce APSCHE curriculum from the A.Y. 2020-21.

Resolutions :-

1. a) Teaching Guides, Teaching notes and other formats were distributed to all the departments.
- b) NAAC Sponsored Conference on 'Impact of Best practices on Quality Enhancement in HES' in collaboration with APSCHE on 4th & 5th December, 2020 organized by IQAC.
- c) Results data was submitted by Criteria-II In-charge and Higher Education data is still pending

as first year admissions were delayed due to covid pandemic.

2. It is resolved to assign GATI [Gender Advancement for Transforming Institutions] Project supported by DST to Smt. A. Kaishnapriya, Director, UGC-Klomen's Studies Centre and the project to be submitted on or before 1st week of January.
3. It is resolved to follow up the data submission process for ATAL Ranking.
4. It is resolved to conduct the Bos for I and II sems of 2020-21 admitted students according to APSCHE guidelines in the month of January.

Members Present :-

- * Sri E. Vara Prasad *Ev.*
- * Dr. K. Naveen Kumar *K. Naveen*
- * Sri. P.L. Ramesh *P.L.*
- * Smt. Shamini *Shamini*
- * Dr. Mazharunnissa *Mazharunnissa*
- * Dr. P.B. Pandhya *P.B.S.U.*
- * Dr. G. Kaishnaveni *G. Kaishnaveni*
- * Sri. P. Ravindra *P. Ravindra*
- * Sri. N. Pambasiva Rao *N. Pambasiva Rao*
- * Dr. G. Kranthi Kumar *G. Kranthi Kumar*
- * Sri. B. Prabhakar *B. Prabhakar*

(Contd...)

- * Da. G.V.S.R.N.S.A. Bastep
- * Sri. S. Sivaiak Naik
- * Smt. J. Janaki
- * Da. H. Narendra Kumar
- * Smt. M.L. Prasanna
- * Smt. Ch. Radhika
- * Da. G. Pakenthala
- * Da. K. Kiran Kumar

G. V. S. R. N. S. A.

S. Sivaiak Naik

J. Janaki

H. Narendra Kumar

M. L. Prasanna

Ch. Radhika

G. Pakenthala

K. Kiran Kumar

[Da. P. Bhavathi Devi]
IQAC coordinator

[Es. Vasa Prasad]
principal - FAC

Minutes of 7th Meeting of IQAC held on 04.01.2021

Minutes of 7th Meeting of IQAC held on 4th January, 2021 at 12:30 pm with principal In-chair, Vice-Principal, Director-Academics & Planning, IQAC Co-ordinator, Other members of IQAC and Heads of all the Departments to discuss the following :-

Agenda :-

1. Action taken report of the 6th Meeting of IQAC held on 15th December, 2020.
2. NIRF-2021 Rankings - Registration.
3. APSCHE Survey process.
4. To organize webinars in collaboration with Lincoln - University, Malaysia.

Resolutions :-

1. a) Assigned GATI Project sponsored by DST to Prof. A. Krishna Praya, Director, UGC-Kloman's Studies Centre & submitted the project on 1st January, 2021.
 b) Data Entry process is going on in ATAL Portal.
 c) Completed all BOS for UG courses of I and II Semester of 2020-21 admitted students according to APSCHE Guidelines in the month of January, 2021.
2. NIRF Pre-Registration process already completed and data capturing is going on under Dr. K. Naveen Kumar, Nodal Officer, NIRF.

3. Submission of data for APSCHE survey process is going on by collecting the data from various depts of the college.
4. Four Departments i.e., Department of MBA, Department of Zoology, Department of Computers and Department of Statistics come forward to organize webinars in collaboration with LINCOLN University.

Members present :-

- | | | |
|-----------------------------------|--------------------|---|
| * Sri. E. Vara Prasad | <i>[Signature]</i> | |
| * Dr. K. Naveen Kumar | <i>[Signature]</i> | |
| * Sri. P. L. Ramesh | <i>[Signature]</i> | |
| * Smt. Shamim | <i>[Signature]</i> | |
| * Dr. Mazharunnisa | <i>[Signature]</i> | |
| * Dr. P. B. Sandhya Devi | <i>[Signature]</i> | |
| * Dr. G. Krishnareni | <i>[Signature]</i> | |
| * Sri. P. Ravindra | <i>[Signature]</i> | |
| * Sri. N. Sambasiva Rao | <i>[Signature]</i> | |
| * Dr. G. Kirthi Kumar | <i>[Signature]</i> | * |
| * Sri. B. Prabhakar | <i>[Signature]</i> | * |
| * Sri. S. Sivajah Naik | <i>[Signature]</i> | * Smt. J. Janaki - <i>[Signature]</i> |
| * Dr. H. Narendra Kumar | <i>[Signature]</i> | * Smt. M. L. Prasanna M.B. |
| * Smt. Ch. Radhika | <i>[Signature]</i> | * Dr. G. Sakuntala - <i>[Signature]</i> |
| * Dr. G. V. S. R. N. G. A. Pastor | <i>[Signature]</i> | * Dr. K. Kiran Kumar - <i>[Signature]</i> |

[Signature]
[Dr. P. Bharathi Devi]
IQAC co-ordinator

[Signature]
[E. Vara Prasad]
principal-FAC

Minutes of 8th Meeting of IQAC held on 27.01.21.

Minutes of 8th meeting of IQAC held on 27th January, 2021 at 10:30 am with Principal in-chair, Secretary and Correspondent, Vice-Principal Director Academic & Planning, IQAC coordinator and other members of IQAC to discuss the following:

Agenda :-

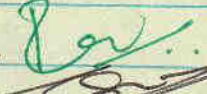




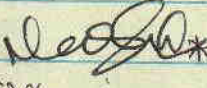
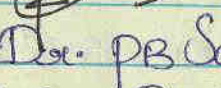
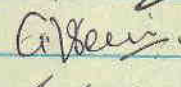





1. Action taken report of the 7th meeting of IQAC held on 4th January, 2021.
2. To place AQAR for the Academic year 2019-20 before the statutory body for approval.
3. Submission of NIRF- 2021 Rankings.
4. Any other matter with the permission of chair.

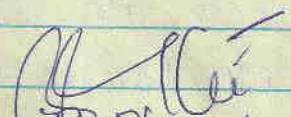
Resolutions :-

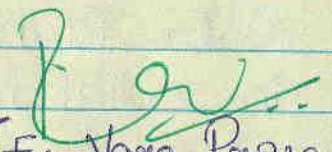
1. a) Data capturing process is completed and uploaded the formats in NIRF portal.
- b) All the information is uploaded in Apsche portal also.
- c) The Department of Computer Science has organized a webinar on 'Wireless High Speed Data Transmission in Network' on 23.01.2021 in collaboration with Lincoln University college.

2. The AQAR for the Academic year 2019-20 is approved by the Management Committee and will start upload the data in HEI portal.
3. Successfully submitted the data for NIRF-2021 Rankings in the portal on 15th february, 2021 of college category and overall category Data on 16th february, 2021.
4. The Department of MBA is going to organize a webinar in collaboration with Lincoln University-Silig college in the month of April, 2021 and also the Komen Splendidee centre planned to organize International Komen's Day celebrations on 8th March, 2021.

Members Present :-

- * Sri E. Vasa Prasad 
- * Sri T. Srinivasu 
- * Dr. K. Naveen Kumar 
- * Sri P. L. Ramesh 
- * Smt. Shamim 
- * Dr. Mazharunnisa  * Dr. PB Sandhya Sri 
- * Dr. G. Krishnaveni  * Sri P. Ravindra 
- * Sri N. Sambasiva Rao  * Dr. G. Karanthi Kumar 
- * Sri B. Prabhakar  B. Prasad 


[Dr. P. Bharathi Devi]
AQAC Co-ordinator


[E. Vasa Prasad]
Principal - FAC

Minutes of 9th Meeting of IQAC held on 12.03.21.

Minutes of 9th meeting of IQAC held on 12th March, 2021 at 12:30pm with Principal in chair, Vice-Principal, Director Academic & Planning, IQAC Coordinator and other members of IQAC to discuss the following :-

Agenda :-

1. Action taken report of the 8th meeting of IQAC held on 27th January, 2021.
2. Submission of ARMA [Atal Ranking of Institutions on Innovation Achievements] in the portal.
3. Submission of ^{Apsche} Survey details related to Student Enrolment, faculty information, placement details, etc. for the Academic year 2019-20 in Apsche portal.
4. To discuss with placement and Guidance officer to conduct corporate Training programme for the students.
5. To organize 'Beeksharamb' Programme for all first year students.

Resolutions :-

1. a) Uploading of criteria's data in HEI Portal from 7th february, 2021
 - b) NIRF 2021 data submitted on 15th february, 2021 in the category college and 16th february, 2021 in overall category.
 - c) The Department of MBA is going to be organising the webinar on 'case study Methodology' on 12th April, 2021 in collaboration with Lincoln - University college, Malaysia.
 - d) The UGC Women's Studies Centre organized Women's Day Celebrations on 7th March, 2021 and felicitated the COVID-19 frontline women workers.
 - e) The PG Departments collected 1200 kgs. of rice from the programme 'Guppedu Biryam' and donated the rice to different child orphanages.
2. ARIIA [Atal Ranking of Institutions on Innovation - Achievements] data has been submitted on 20.03.21.
 3. Apsche Rate also submitted on 13th March, 2021.

4. The placement & Guidance officer and his team will be organized a capdate training programme to students in the month of April, 2021 for better placements.
5. 'Deeksharamb' programme will be organized in the month of April by Autonomous Section by following COVID guidelines.

Members present :-

- * Sri E. Varaprasad *Ev.*
- * Dr. K. Naveen Kumar *K. Naveen*
- * Sri P. L. Ramesh *P.L.R.*
- * Smt. Shamim *Shamim*
- * Dr. Mazharunnisa *Mazharunnisa*
- * Dr. G. Krishnarani *G. Krishnarani*
- * Dr. P. B. Sandhya Sri *P.B.S.S.*
- * Sri P. Ravindra *P. Ravindra*
- * Sri N. Sambasiva Rao *N. Sambasiva Rao*
- * Dr. G. Ksanthi Kumar *G. Ksanthi Kumar*
- * Sri B. Prabakaran *B. Prabakaran*
- * Sri B. Srinivasan Reddy *B. Srinivasan Reddy*

[Signature]
 Dr. P. Bharathi Devi
 [PPAC co-ordinator]

[Signature]
 E. Varaprasad
 [Principal-FAC]

Minutes of 10th Meeting of IQAC held on 08.04.2021

Minutes of 10th Meeting of IQAC held on 8th April, 2021 at 10:30 AM with principal in-chair, vice-principal, Director - Academics & planning, IQAC co-ordinator, Placement & Guidance officer and other members of IQAC committee to discuss the following :-

Agenda :-

1. Action taken report of the 9th meeting of IQAC held on 12th March, 2021.
2. Online classes to be conducted for both ug and pg students during covid 2nd wave period.
3. Appointment of new IQAC co-ordinator for the Academic year 2021-22.
4. Submission of AQAR for the Academic year 2019-20.
5. Activities to be conducted by the departments through online mode.
6. Call for Research Projects by the faculty members.
7. Review of placements of students for the academic year 2020-21.

Resolutions :-

1. a) ARIIA [Atal Ranking of Institutions on Innovation Achievements] was submitted in the portal on 20th March, 2021.
 - b) Apsche Survey related to Student Enrolment, faculty details, placement data were submitted to Apsche for the Academic year 2019-20 on 13.03.21.
 - c) The placement & Guidance cell conducted a Three-Day workshop on 'Connect with Work' [Communication & Employability skills Training program] by Rubicon [An Barclays Bank Initiative], Pune from 5th to 7th April, 2021 for final year students.
 - d) 'Beeksharamb' Programme was conducted for all first year students of UG courses on 16th & 17th April, 2021.
2. It was decided to conduct Online classes for all UG and PG students during covid 2nd wave.
 3. Dr. G. Krishnaveni, Head, Dept. of Chemistry was appointed as new IQAC coordinator.
 4. AQAR for the Academic year 2019-20 was submitted timely on 28th May, 2021.

5. Resolved to call the Action of plan for the academic activities like webinars, workshops, Online Guest Lectures, Etc. by the Departments.
6. It was decided to sanction 2 Research projects a worth of Rs. 80,000 to the faculty.
7. Placement Drive was carried out during 2020-21 Academic year of 10 companies through Online mode and 203 students have been placed.

Members present :-

- | | |
|--------------------------|---------------------------|
| → Sri E. Vasa Prasad | <i>E.V.P.</i> |
| → Dr. K. Naveen Kumar | <i>K. Naveen</i> |
| → Sri P. L. Ramesh | <i>P.L.R.</i> |
| → Smt. Shamim | <i>Smt. Shamim</i> |
| → Dr. Mazharunnisa | <i>Mazharunnisa</i> |
| → Dr. P. B. Sandhya Sri | <i>P.B.S.S.</i> |
| → Dr. G. Kaishnaveni | <i>G. Kaishnaveni</i> |
| → Sri P. Ravindra | <i>P. Ravindra</i> |
| → Sri N. Sambasiva Rao | <i>N. Sambasiva Rao</i> |
| → Dr. G. Kranthi Kumar | <i>G. Kranthi Kumar</i> |
| → Sri B. Prabhakar | <i>B. Prabhakar</i> |
| → Sri B. Srinivasa Reddy | <i>B. Srinivasa Reddy</i> |

[Signature]
 Dr. P. Bharathi Devi
 [TPAC CO-ordinator]

[Signature]
 E. Vasa Prasad
 [Principal-fac]

**KAKARAPARTI BHAVANARAYANA COLLEGE
(AUTONOMOUS)**

Kothapeta, Vijayawada – 520 001



IQAC MINUTES OF MEETING REGISTER

2019~20

2019-20

Minutes of First Meeting of IQAC¹
held on 22.04.19.

Minutes of first meeting of IQAC held on 22.04.19. in principal's chamber at 11:30 A.M. with principal in chair, Vice-Principal, IQAC Co-ordinator and other members to discuss the following agenda.

Agenda of the meeting

1. Constitution of IQAC Committee for the Academic year 2019-20.
2. Discuss the plan of action of IQAC.
3. Conduction of FDP program to the faculty members.
4. Distribution of AQAR template to Criteria Incharges and other documents related to academic Activity.

Resolutions:-

1. It is unanimously resolved to constitute the following IQAC Committee.

IQAC Composition for 2019-20

1. Dr. V. Narayana Rao Principal - Chair Person URAO' 22/4/19
- Administrative officers.
1. Sri E. Varaprasad - Vice-Principal P
2. Dr. K. Naveen Kumar - Vice Principal K
3. Sri P.L. Ramesh Director, Academic & Planning P
4. Sri G. Pitchi Reddy Controller of Examinations G
5. Sri S. Srinivas Office Superintendent S

Teachers

- 1. Dr. V. Subhashini, Head, Dept of Zoology Deen
- 2. Dr. P.B. Sandhyasri, Head, Dept of Physics & Electronics PA
- 3. Dr. Mazharunnissa, Director, PG Centre Halla
- 4. Dr. G. Krishnareni, Head, Dept of Chemistry Grew
- 5. Sri S. Venkatesh, Director, PG Courses S. @anjul
- 6. Sri P. Ravindra, Head, Dept of Computer Science Jain
- 7. Sri N. Sambasiva Rao, Lecturer, HUPE [Signature]

Management Members

- 1. Sri T. Srinivasu, Secretary & Correspondent [Signature]



Nominees from Local Society, Students, Alumni

- 1. Sri MVR Madhusudhana Rao, MD, [Signature]
Mamatha cloth Show Room
- 2. Sri M. Kishore, Real Estate & Stock Marketing J. Kishore
- 3. Sri Mathew Sri rangam, [Signature]
Andhra Loyola College Mathew Sri Rangam
- 4. Dr. V. Krishna Reddy V.K.R. Reddy
Professor, Associate Dean, KUV, Alumni
- 5. Ms. A. Durga Priyanka, P.T.D. Priyanka
III MCA, Student Member
- 6. Ms. P. Swathi Sudharani P. Swathi Sudharani
III B.Com (TP), Student Member

Employees / Industrialists / Stakeholders

- 1. Sri T. Chandra Sekhar, [Signature]
Director, Villans Industries, Vija

Senior teachers as the Coordinators

1. Smt. P. Bharathi Devi Coordinator 
Head, Dept of MCA
2. Smt. Shamim
Head, Dept of M.Sc.(cs) Asst. Coordinator 

2. It is unanimously resolved to prepare the plan of Action of IOAC for 2019-20.
3. It is also resolved to conduct FDP programs in the first week of June, 2019. It is resolved to conduct FDP on student centric methods and Pedagogy tools.
4. It is unanimously resolved to distribute teaching diaries, Teaching notes, Monthly Curricular Plans and other NAAC formats to the departments in the first week of June, 2019 and also the AACAR formats distributed Criteria wise to all Criteria Incharges.

Sl. NO.	Name of the faculty	Department	Signature
01	Y RAVIBABU	mathematics	
02	R. UDAY KUMAR	physics & Electronics	
03	MV Pavan Kumar	Computers (MCA)	
04	S Venkatesh	MBA	
05	J. Panduranga Rao	Physics	
06	Dr. M. Mahalingam	B.A	
07	SHAMIM	MSc (CS)	
08	A. Veni	MSc Chem	
09	O. Sailaja	M.Sc (Chem)	
10	K. Rama Devi	UG (Chem)	
11	G. Geethapavani	UG (Computers)	
12	R. Jayamma	PG-MSc (CS)	
13	Dr. J. V. Chalapati Reddy	Telegr. C.	
14	S. Vasu	UG (Computers)	
15	Dr. CH. Venu B. Reddy	UG. Economics	
16	VIJAYABABU TEKKEM	Commerce & Management	
17	Dr. G. Kranthi Kumar	UG. Botany	
18	N. SAMBA SIVARAO	MUPE	
19	B. Gantada	MCA	
20	Ch. Vinay Senthosh	UG (Computers)	
21	K. Vijay	(Computers) (Intern)	
22	K. Siva Prakash Rao	Commerce	
23	P. Ravindra	Computer Science	
24	A. Ravi Kiran	MBA	
25	B. Prabhakar	MBA	
26	U. Tirupathi Reddy	Library	
27	Dr. K. Narayan Kumar	Vice-principal	
28	E. VARA PRASAD	Vice principal	
29	O. Subhashini	Zoology	
30	M. Lakshmi Prasanna	mathematics	

Sl. No.	Name of the faculty	Department	Signature
31.	P. SANDYA SRI	PHYSICS	P.S.S
32.	D. L. PRATHA	MBA	D.L.Pratha
33	G. P. REDDY (Autonomous)	C.O.B	G.P.Reddy

~~Raw~~
22/4/19.

Minutes of Second meeting of IQAC held on 15.06.2019

Minutes of Second meeting of IQAC held on 15-06-2019 in Committee hall at 11:20 A.M. with Principal in chair, Vice-Principal, IQAC Coordinator, Head of the departments and other members of IQAC to discuss the following agenda.

Agenda of the meeting

1. Action taken report on minutes of first meeting 22.04.19
2. Discuss about filling the information in AQAR template.
3. Methodologies to adopt to improve Q_w & Q_r Questions of A & A process.
4. Deadline for AQAR Submission.

Resolutions:-

- Action taken report on 1st meeting on 22.04.19
1. a) IQAC Committee is constituted for the Academic year 2019-20.
 - b) Plan of actions is prepared for the Academic year 2019-20
 - c) FDP Program is conducted on 30th May 2019 to 1st June, 2019 and

The resource persons for the programme were

1. Prof. R.R.L. Kantam, Former Registrar, ANU, Guntur.
2. Dr. M. Babu reddy, Dept of CS, KRU, Machilipatnam
3. Sri. K. Hanu Prasad, AP State Project Director, RUSA.
4. Dr. B. Ravikanth, Dept of Training & Placements, SRKR Engg College, Bhimavaram
(Psychologist)

2. The new format of AQAR template form is discussed for the effective preparation of NAAC.

3. It is resolved to design new strategies to bring about quality enhancement in teaching methodology.

4. It is resolved to set 10th of August as the I review deadline for AQAR submission.

Members Present :-

1. Dr. V. Narayana Rao, Principal - Chair Person
2. Sri. E. Venaprasad, Vice-Principal
3. Dr. K. Naveen Kumar, Vice-Principal
4. Sri. P.L. Ramesh, Director, A & P.

V Rao
12/6/19

~~PL~~

PL

Sl. NO.	Name of the faculty	Department	Signature
1.	J. Janaki	Hindi	
2.	Dr. P.B. Sandhya Sri	Physics & Electronics	
3.	Dr. Md. Mafharunnisa	MBA	
4.	Dr. G. Krishnaveni	Chemistry	
5.	S. Sivaiah Nayak	Telugu	
6.	A. Rani Kiran	M. Com	
7.	Dr. G. Ramesh	Botany	
8.	G. S. Hanikanta	BBA	
9.	Dr. K. SIVA PRASADH	Commerce	
10.	G. Sai Manikanta Nath	BBA	
11.	D. HEMACHANDRA RAO	Physical Education	
12.	E. Kalavathi	English	
13.	N. SAMUDRA RAO	HVPE	
14.	U. TRIPATHI RAO	Library	
15.	V. Subhashini	HOD Zoology	
16.	S. Venkatesh	MBA	
17.	P. Bharathi Devi	MCA	
18.	SHAMIM	M.Sc (CS)	
19.	M. VENKATESWARA RAO	Maths and Stat	

(P. BHARATHI DEVI)

Coordinator - IQAC

(Dr. V. Narayana Rao)
Principal.

11

Minutes of third meeting of IOAC held
on 31.07.2019

Minutes of third meeting of IOAC held on 31.07.2019 in principal chamber at 12.30 P.M. with principal in chair, vice-principal, IOAC coordinator, criteria incharge of NAAC to discuss the following agenda.

Agenda of the following Meeting:-

1. Action taken report on minutes of second meeting on 15.06.19.
2. Proposed to conduct an invited talk on "National Education Policy".
3. Proposed to conduct a workshop on leadership and personality development for all first year students of UG & PG.

Resolutions:-

- Action taken report on 2nd meeting on 15.06.19
1. a) The new format of AQAR was distributed to all criteria Incharges.
 - b) Methodologies were discussed.
 - c) Deadline of AQAR is reminded and queries are answered.

2. It is resolved to Conduct an invited talk on "UNEP-2019" based on the convenient dates of the resource person,
3. It is resolved to Conduct a workshop for all first year students of UG & PG in the month of August.

Members Present

1. Dr. V. Narayana Rao, Principal-chair Person Kao' 31/7/19.
2. Sri. E. Varaprasad, Vice-Principal, Per
3. Dr. K. Naveen Kumar, Vice-Principal NKP
4. Sri. P. L. Ramesh, Director, A & P PL
5. Dr. V. Subhathini, Head, Dept of Zoology ↓
6. Dr. P. B. Sandya Sri, Head, Dept of Physics P.B. S.S
7. Dr. Mazharunnisa, Director, PG Centre Mazhar
8. Dr. G. Krishnaveni, Head, Dept of Chemistry G. Veni
9. Sri S. Venkatesh, Director, PG Course S. Venkatesh
10. Sri P. Ravindra, Head, Dept of Computers P. Ravindra
11. Sri N. Sambasiva Rao, Lecturer, HUPE N. Sambasiva Rao
12. Smt. P. Bharathi Devi, Coordinator, IQAC P. Bharathi
13. Smt. Shamim, Asst-Cordinator S. Shamim

13

Minutes of fourth meeting of IOAC held
on 24/10/19

Minutes of fourth meeting of IOAC held on 24.10.19 in principal chamber at 12.30 PM with principal in chair, Vice-Principal, Director Academic & Planning, IOAC Coordinator and other members of IOAC (critic's Incharges) to discuss the following.

Agenda of the meeting:-

1. Action taken report of third meeting on 31.07.19.
2. Internal Audit schedule
3. Proposal for NAAC sponsored workshop/seminar.
4. Progress of ASAR.
5. To discuss about National library week celebrations with Librarian

Resolutions.

- Action taken report of 3rd meeting on 31.07.19
1. a) An invited talk was conducted on NEP-2019 by Prof. K. Vijanna Rao, Director, SEA educational institutions, Bangalore on 7/9/19
 - b) A Workshop on "A Powerfull and life Changing Development programme" by Mr. R. Rajesh Murthy, Rajeshmurthy Training systems, LLP on 7th, 8th & 10th August, 2019.

2. It is resolved to form two teams to audit the files in the department.
3. It is resolved to submit proposal to NAAC on Quality Assurance and Best practices in Higher Education.
4. It is resolved to complete AQAR by the end of this month.
5. It is resolved to conduct competitions to school childrens Intermedicte, Degree and PG Students regarding Quiz, Bookhunt, PPT etc,

Members Present.

- | | | |
|---|-----------------|--------------------|
| 1. Dr. V. Narayana Rao, Principal, Chaitanyam | | <i>[Signature]</i> |
| 2. Sri E. Vanaprasad, Vice Principal | | <i>[Signature]</i> |
| 3. Dr. K. Naveen Kumar, Vice Principal | | <i>[Signature]</i> |
| 4. Sri P. L. Ramesh, Director, A&P. | | <i>[Signature]</i> |
| 5. Dr. Md. Masha'umisa, MBA | | <i>[Signature]</i> |
| 6. SHAMIM | M.Sc. | <i>[Signature]</i> |
| 7. Dr. P.B. Sandhya Sri | Physics | P.B.S.S. |
| 8. Dr. V. Subhashini | Zoology | <i>[Signature]</i> |
| 9. S. Venkatesh | MBA | <i>[Signature]</i> |
| 10. P. Ravindra | MCA | <i>[Signature]</i> |
| 11. R. UDAY KUTAR | (Criteria - I) | <i>[Signature]</i> |
| 12. N. SAMBA SIVA RAO | (Criteria - II) | <i>[Signature]</i> |
| 13. P. BHARATHI DEVI | Coordinator | <i>[Signature]</i> |

Minutes of fifth meeting of IQAC held on
13.11.2019.

Minutes of fifth meeting of IQAC held on 13.11.2019 in principal chamber at 12.30 P.M with principal in chair, Vice-Principal, Director Academic & planning, IQAC Coordinator and other members of IQAC to discuss the following.

Agenda of the Meeting

1. Action taken report of the fourth meeting held on 24.10.19.
2. To discuss usage of ICT facilities through Video lectures, blogs, etc.
3. To discuss about the progression in the work of NIRE
4. To discuss about training programme for faculty regarding pedagogy skills.

Resolutions:

- Action taken report of the 4th meeting held on 24.10.19.
1. a) The two teams have been constituted and internal audit is completed.
 - b) Submitted proposal to NAAC Bengaluru on "Impact on Best Practices in Quality Enhancement in Higher Educational Institutions" on 26th & 27th June, 2020.
 - c) Each criteria head is given a slot and the documents have been verified thoroughly.
 - d) Library week celebrations will be conducted from tomorrow onwards.

2. It is resolved to involve the head of the departments to encourage faculty of their concerned department to prepare videos and blogs.

3. The work of NIRF is progressing gradually under the Nodal officer Dr. K. Naveen Kumar.

A. It is resolved to conduct a training programme on ICT evaluation Process using google classroom in the month of December.

Members Present

1. Dr. V. Narayana Rao, Principal, Chair Person Wao
2. Sri. E. Varaprasad, Vice-Principal. Lee
3. Dr. K. Naveen Kumar, Vice-Principal K. Naveen
4. Sri. P.L. Ramesh, Director, A&P PL
5. S. Venkatesh S. Venkatesh
6. SHANMUG Shanmug
7. Dr. G. Krishnaveni G. Krishnaveni
8. Dr. P.B. Sandhya Sri P.B. Sandhya Sri
9. P. Ravindra P. Ravindra
10. N. Sambasiva Rao N. Sambasiva Rao
11. Dr. Jazharunnisa Jazharunnisa
12. Dr. V. Subhashini V. Subhashini
13. G. pitchi Reddy (COE) G. Pitchi Reddy
14. S. Srinivas (Off. Suptt) S. Srinivas

Minutes of Sixth meeting of IQAC held on 08.01.2020 ¹⁷

Minutes of Sixth meeting of IQAC held on 08.01.2020 in principal chamber at with principal in chair, Vice-Principal, Director, Academic & Planning, ~~Director~~ IQAC Coordinator and other members of IQAC to discuss the following.

Agenda of the Meeting:-

1. Action taken report of the fifth meeting held on 13.11.2019.
2. To place AQAR for the A.Y. 2018-19 before the satutory body.
3. To discuss about the Conduct of Internal Academic Audit.
4. To discuss about the progression of AISHE data and Capacity building programmes for women.

Resolutions

Action taken report on 5th meeting on 13.11.2019.

1. a) Most of the departments prepared blogs and also video lectures prepared through presentation tube.
- b) Submitted the NIRF Data through online portal on 29th November, 2019.
- c) Conducted Pof programme on Pedagogy skills

for all PG faculty on 17.12.2019.



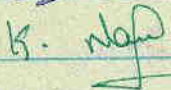

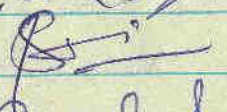





2. It is resolved the AQAR of 2018-2019 approved by the management members.

3. It is resolved to Conduct an internal academic audit in the month of february.

a) It is resolved to upload the AISHE data through online portal under the guidance of Nodal officer Dr. K. Naveen kumar.

b) It is resolved to organize SAM workshop under Capality building programmes for women under women empowerment cell in the month of February as per the institutional Academic plan framed in the begining of A.Y.

Members Present:

1. Dr. V. Narayana Rao, Prinsipal, Chair Person. 
2. Sri E. Vanaprasad, Vice-Principat, 
3. Dr. K. Naveen kumar, Vice-Principat, 
4. Sri P.L. Ramesh, Director, Academic & Planning 
5. Sri T. Srinivasu, Secretary & Correspondent. 
6. Smt. Shamim
7. S. Venkatesh 
8. Dr. M. Kalpana 
9. Dr. V. Subhasheni 
10. Dr. G. Krishnaveni 
11. Dr. P.B. Sandhya Sn 

12. G. pitchi Reddy (coe) ~~CPUSA~~

13. S. Seenivas (ofc Supdt.) ✓

14. N. Sambasiva Rao ~~MS~~

(CP) (C) (C)
(P. BHARATHI DEVI)
Coordinator - IQAC

Minutes of Seventh Meeting of IQAC held
on 11-02-2020

Minutes of Seventh meeting of IQAC held
on 11-02-2020 with principal, HODs and IQAC members
in the IQAC room to discuss the
following Agenda:

Agenda:-

1. Action taken report on Sixth meeting of IQAC held on 08th January, 2020.
2. To discuss the new format of the academic audit.
3. To intimate the criteria in charges and Head of the departments about the AQAR upload in the NAAC window.
4. To discuss about International Womens Day Celebrations.

Resolutions:-

- Action taken report on Sixth meeting on 08.01.2020
1. a) The AQAR ^{for the A.Y.} 2018-19 approved by the management Committee.
 - b) It is resolved to conduct the internal audit according to new format in the next work.

c) Submitted the AISHE data through online portal on 03.02.2020.

d) SAM workshop was organized from 3rd Feb 2020 to 9th Feb 2020.

2. It is resolved to elaborate the key points of new format of the Academic and Administrative Audit and internal verifications will be done in the month of February from (19th Feb to 24th Feb).

3. It is resolved that all the members must be present at the time of their criteria work.

4. It is resolved that the activities should be conducted for the girl students and women faculty on the occasion of International Women's Day.

Members Present:

- | | |
|--|---------------------------|
| 1. Dr. V. Narayana Rao, Principal, Chair Person | <u>V. Rao</u> |
| 2. Sri E. Vana Prasad, Vice-Principal | <u>E. V. Prasad</u> |
| 3. Dr. K. Naveen Kumar, Vice-Principal | <u>K. Naveen</u> |
| 4. Sri P. L. Ramesh, Director, Academic & Planning | <u>P. L. Ramesh</u> |
| 5. SHANTIN | <u>Shantin</u> |
| 6. S. Venkatesh | <u>S. Venkatesh</u> |
| 7. Dr. Mahaswamini | <u>Dr. Mahaswamini</u> |
| 8. Dr. V. Subhashini | <u>Dr. V. Subhashini</u> |
| 9. P. Ravindra | <u>P. Ravindra</u> |
| 10. Dr. G. Krishnaveni | <u>Dr. G. Krishnaveni</u> |
| 11. Dr. P. B. Sandhya Devi | <u>P. B. Sandhya</u> |

- | | |
|-------------------------------|----------------|
| 12. G. Pitchi Reddy (COE) | Steve? |
| 13. S. Srinivas (ofc. Supdt.) | ✓ |
| 14. J. Janaki | B |
| 15. Dr. K. Siva Prakasa Rao | B |
| 16. M. Venkateswara Rao | Mao |

(S. Kar)

11/2/2020

(Dr. P. BHARATHI DEVI)

Coordinator - SOAC

Minutes of Eighth Meeting of IQAC held on 09.03.2020

Minutes of Eighth Meeting of IQAC held on 09.03.2020 with principal, HOD's and IQAC Members in the principal chamber to discuss the following Agenda:-

Agenda :-

1. Action taken report of the Seventh Meeting of IQAC held on 11.02.2020.
2. To discuss about the Academic Audit (scheduled on 3rd April, 2020).
3. To discuss about External Peer Team Visit.
4. To discuss about the submission of Department files like Bridge courses information, Remedial Coaching classes information, Departmental Activities, Publications Etc. for both Academic and External Audit.

Resolutions :-

1. Action taken report of the Seventh Meeting on 11th February, 2020.
 - a) It is resolved to (study) the format and conducted a meeting to all staff members on 2nd March, 2020.

- b) All the members were present as per the given schedule for uploading the AQAR-2018-19.
- c) The International Women's Day was celebrated from 2nd March to 6th March, 2020 organized by UGC - Women's Studies Centre.
2. The college has received information that Dr. M. Prinivasa Rao, SRR & CIR College, UFA and Dr. K. Sudha Rani, SOMSM Kalasala, will conduct the Academic Audit. It is resolved to keep all the records ready by all the Departments/cells for the visit.
3. It is resolved to invite Dr. A. Prinivasa Rao, ALIET and Dr. M. Ravi Sankar, GIET to visit the college on 14th March, 2020 as External Peers.
4. It is resolved to submit all the Departmental information on or before 31st March, 2020 to IPAC.

Members Present :-

- Dr. V. Narayana Rao, Principal. *Rao*
- Sri. E. Vara Prasad, Vice-Principal *Vara*
- Dr. K. Naveen Kumar, Vice-Principal *Naveen*

- Sree P. L. Ramesh, Director, Academics & Planning
- Dr. P. B. Sandhya Sree, Head, Dept. of Physics
- Dr. Mazharunnissa, Director, PG Centre
- Dr. G. Krishnaveni, Head, Dept. of Chemistry
- Sree S. Sivaiyah Naik, Head, Dept. of Telugu
- Smt. J. Janaki, Head, Dept. of Hindi
- Smt. Ch. Radhika, Head, Dept. of Statistics
- Smt. M. L. Prasanna, Head, Dept. of Maths
- Sree P. Ravindra, Head, Dept. of Computers
- Dr. H. Narendra, Head, Dept. of English
- Dr. G. Kranthi Kumar, Head, Dept. of Botany
- Sree T. Sambasiva Rao, Head, Dept. of Zoology
- Sree N. Sambasiva Rao, In-charge, HVPE
- Dr. G. SURESHA Suresh, Head, Dept. of Commerce
- Sree B. Prabhakar, Head, Dept. of MBA & M.Com.
- Dr. K. Kiran Kumar, Head, Dept. of Chemistry
- Smt. Shamim, Head, Dept. of M.Sc. (CS) & Applications

Dr. P. Bharathi Devi, Coordinator

Rao
Principal

Minutes of 9th Meeting of IPAC held on 16.04.2020

Minutes of 9th Meeting of IPAC held on 16th April, 2020 with Principal, HOD's and IPAC Members through Webinar to discuss the following Agenda:-

Agenda :-

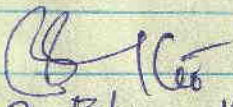
1. Action taken report of the 8th Meeting of IPAC held on 9th March, 2020.
2. To discuss about the webinars related to COVID-19.
3. To discuss the preparation of E-content during this pandemic.
4. Any other matter with the permission of chair.


Resolutions :-

1. Action taken report of the 8th meeting of IPAC held on 9th March, 2020.
 - a. The Academic Audit was postponed due to COVID-19.

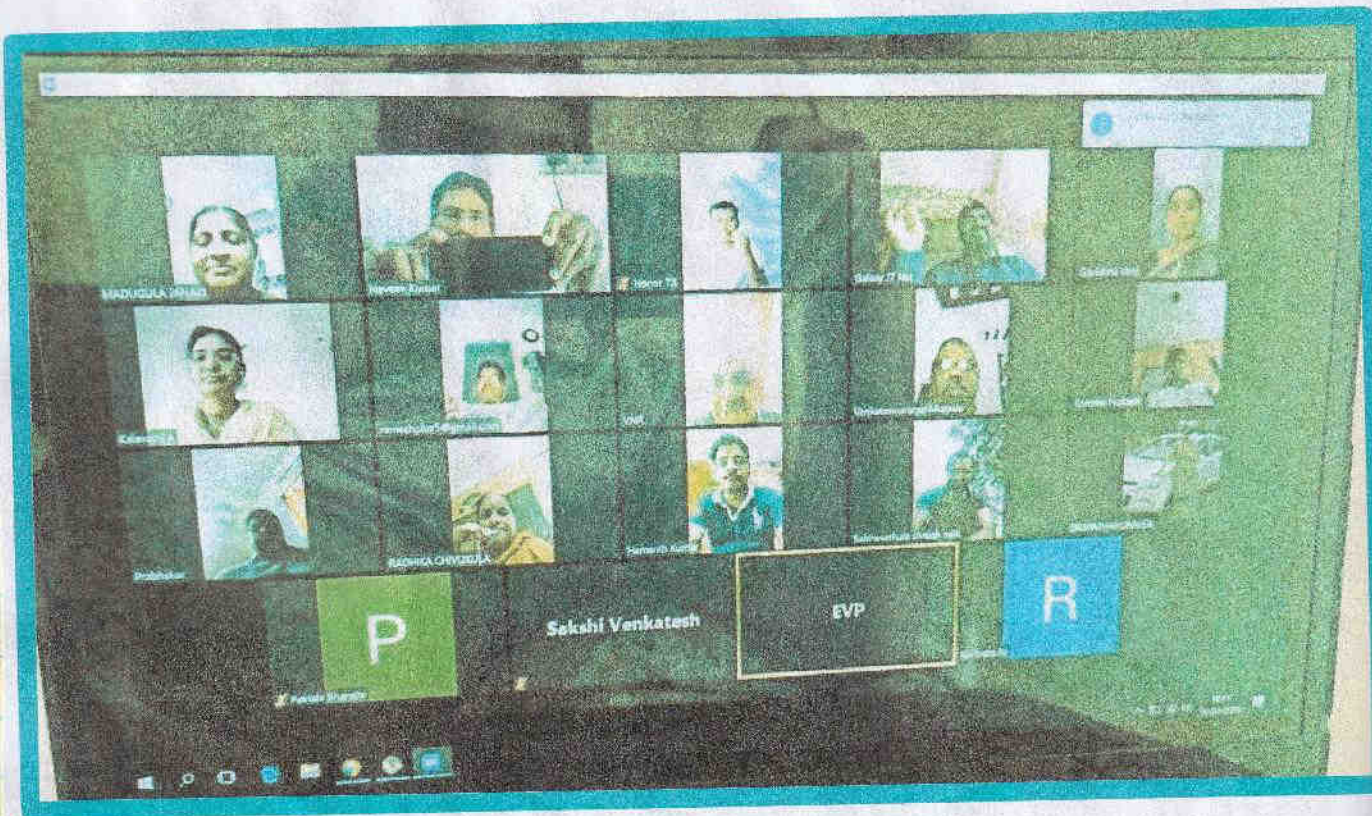
b. Dr. A. Srinivasa Rao, ALIET and Dr. M. Ravi Sankar, GRIET visited the college on 14th March, 2020 as external peers and submitted the Report to the Principal.

- C. All the HOD's / In-charges submitted the files to the PQAC.
2. Department of Computer Science & Applications, Department of Commerce & Business Administration and PQAC have come forward to organize a webinar in the next week from which the students and faculty benefited.
 3. Instructions were given to all the HODs to guide their faculty to prepare the E-content for the next academic year.
 4. Communication to the students regarding academic instructions should be done through WhatsApp groups regarding the decisions taken by the institution.

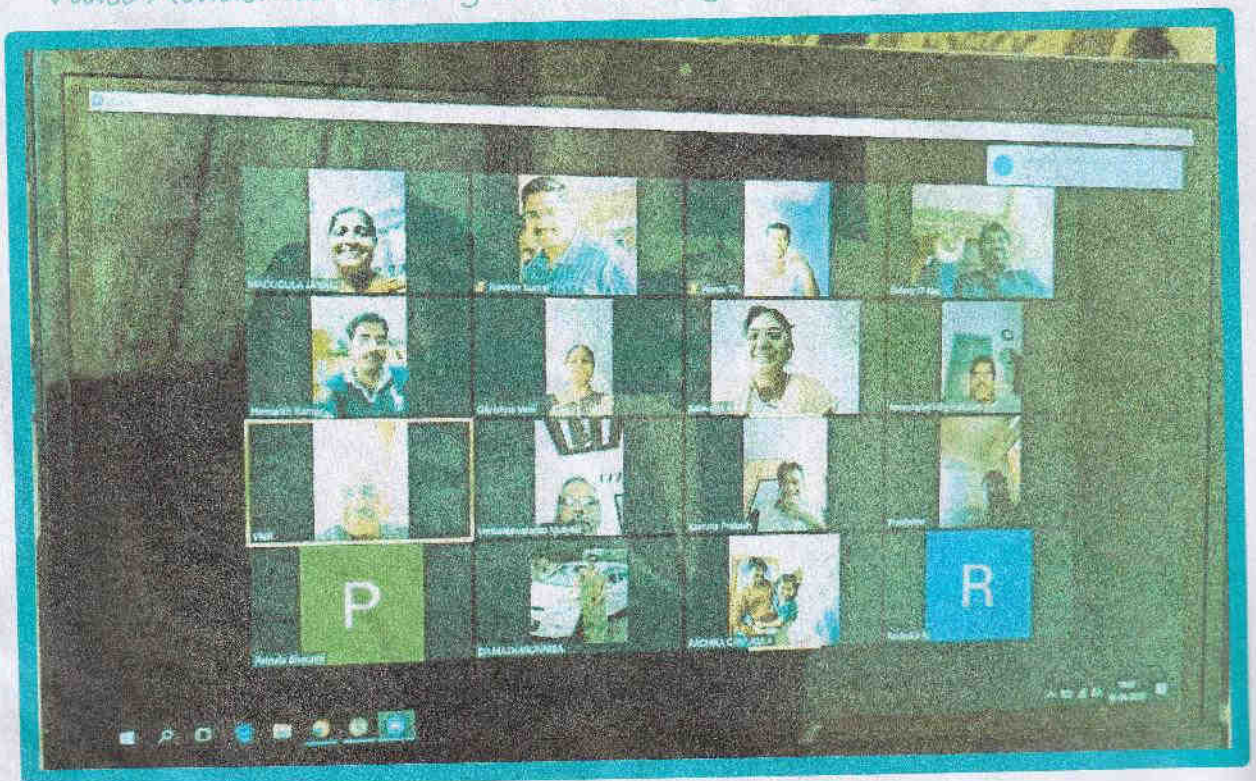

Dr. P. Bhavathi Devi
PQAC co-ordinator


Dr. V. Narayana Rao
principal

Video Academic Meeting with HoD's 16th April, 2020



Video Academic Meeting with HoD's & In-charges using Zoom App



Minutes of 10th Meeting of IQAC held on 20.05.20.

Minutes of 10th meeting of IQAC held on 20th May, 2020 with Principal, HODs and IQAC Members through webinar to discuss the following Agenda:

Agenda :-

1. Action taken Report of 9th Meeting of IQAC held on 16th April, 2020.
2. To conduct revision classes to the students.
3. To conduct capacity building programmes to the students.
4. To discuss about International Yoga Day - Celebrations.
5. To conduct workshops through webinars.

Resolutions :-

1. Action taken report on 9th Meeting of IQAC - held on 16th April, 2020.
 - a) Dept. of Computer Science & Applications (UG & PG), Dept. of Commerce and Business Administration (PG) have scheduled the webinar on 25th & 26th May, 2020 & 28th May, 2020 respectively.

b) It is resolved to instruct the faculty to prepare the E-content for Unit-I & II for the next academic year 2020-2021.

c) The Academic related instructions have been posted through WhatsApp Groups by the Academic Advisors.

2. Time-Table will be prepared by the HODs and also the HODs instructed the staff of their respective departments to conduct the revision classes through Online apps and it will be circulated to the students in a couple of days.

3. From June 1st to June 15th Capacity Building programmes will be organized. The programme contains Soft skills, Human Values and psychological aspects during this pandemic.

4. The Department of physical Education will conduct yoga day celebrations on 21st June through Zoom app @ 6am.

5. The Dept. of Statistics will conduct One week workshop on 'R-programming' to all the final year Stat students, the dept. of Chemistry will arrange the Guest Lectures once in a week and the IQAC is also plan to conduct a four-day fop on 'Impact of COVID-19 on Educational Sector in India and strategies to face the pandemic' in the month of June, 20

**KAKARAPARTI BHAVANARAYANA COLLEGE
(AUTONOMOUS)**

Kothapeta, Vijayawada - 520 001



IQAC

Minutes of Meetings - 2018-19

✓ Minutes of First Meeting of IQAC
held on 16.5.2018,

Minutes of First Meeting of IQAC is held on 16.5.2018 for the academic year 2018-19 in Principals chamber at 10:00 AM. with Principal in chair, IQAC-co-ordinator, IQAC Asst. co-ordinator and other members to discuss the following agenda.

Agenda:

Item NO 1: To constitute IQAC committee for the academic year 2018-19.

Item NO 2: To discuss about the plan of action of IQAC for 2018-19.

Item NO 3: Meeting with Prof. Vienna Rao for finalization of I IQA and submission of SSR in the month of June 2018.

Item NO 4: conduction of FDP Program for two days.

Item NO 5: Preparation of Academic Calender.

Composition of IQAC for 2018-19.

Resolution 1:

It is unanimously resolved to constitute the following IQAC committee for the academic year 2018-19.

- Dr. V. Narayana Rao - Principal & Chairman NR
- Sri. E. Vara Prasad - Vice Principal & Member VP
- Dr. V. Subhashini - co-ordinator SB
- Sri. T. D. Johnson - Asst. co-ordinator TDJ
- Dr. P. B. Sandhya Sri - Member PS
- Sri. S. Venkatesh - Member S. Venkatesh
- Sri. N. Sambasiva Rao - Member NSR
- Sri. T. Bhagya Kumar - Member TBK
- Smt. P. Bharati - Member P. Bharati
- Sri. S. Srinivas - office. suptd. SS
- Sri. Pitche Reddy - Controller of exams PR
- Sri. R. Subbarao - Industrialist RS
- Sri. M. Kishore - Alumni MK

Resolution 2:

It is unanimously resolved to chalk out a plan of action in a week

Resolution 3:

It is unanimously resolved to arrange a meeting with Prof. K. Vienna Rao to finalise I I Q A and other criteria of NAAC.

It is also resolved to arrange the interaction with Prof. K. Vienna Rao on 21st & 22nd May 2018.

Resolution 4:

It is unanimously resolved to conduct an FDP program for two days. It is also resolved to call Resource persons from different fields of academia.

Resolution 5:

It is unanimously resolved to prepare Academic calendar for 2018-19.

Rao.
Principal

U. Subhashini
IQAC - coordinator

Minutes of Second Meeting of IQAC held on 08.06.2018.

Minutes of Second meeting of IQAC is held on 08.06.2018 in IQAC room with Principal, Vice-Principal and other members of IQAC to discuss the following agenda.

Agenda:

Item NO 1: Action taken report on minutes of first meeting of IQAC held on 16.5.18.

To verify the Basic profile and Executive summary of NAAC, SSR to be submitted.

To arrange a meeting with Criteria.

Incharges to finalise the NAAC activities.

To distribute NAAC formats like Monthly curricular plan, Teaching diaries, Teaching Notes to all the departments.

Resolutions:

Action Taken Report of first meeting of IQAC held on 16.5.2018.

- IQAC committee is constituted for the academic year 2018-19.
- Plan of action is prepared for the year 2018-19
- A meeting is arranged with Prof. K. Vienna Rao with Criteria Incharges, on 21st the basic profiles, Executive Summary and first 3 criteria are corrected by Prof. K. Vienna Rao. on 22nd 4, 5, 6 & 7th criteria are verified.
- A FDP program is conducted on 6th & 7th June 2018. The program is organised by IQAC. The Resource persons are
1. Dr. O. V. Krishnaiah Chetty 2. Dr. A. Patanjali Sastey
3. Sri. B. Srikanth Reddy 4. Dr. Achutha Jois and
5. Dr. G. N. Satish.
- Academic calendar for the year 2018-19 is prepared with the assistance of senior lecturers.

2. Resolution 2: It is unanimously resolved to verify NAAC SSR to be submitted in the month of June.

Resolution 3:

It is unanimously resolved to discuss finally with Criteria Incharges.

Resolution 4:

It is also unanimously resolved to distribute Teaching diaries, Notes and Monthly Curricular plans to the departments.

Dr. V. Narayana Rao - Principal & Chairman HRD

Sri. E. Vara Prasad - Vice Principal & Member SP

Dr. V. Subhashini - co-ordinator B

Sri. T. D. Johnson - Asst. co-ordinator. S

Dr. P. B. Sandhya Sri - Member. A

Sri. S. Venkatesh - Member S. Venkatesh

Sri. N. Sambasiva Rao - Member NER

Sri. T. Bhagya Kumar - Member TBK

Smt. P. Bharati - Member P. Bharati



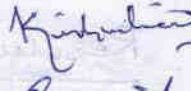
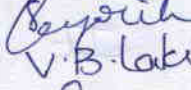

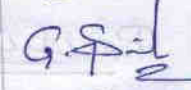





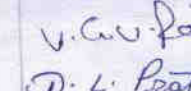
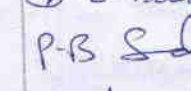



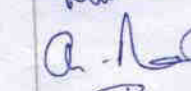

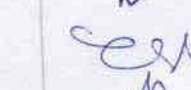


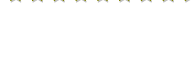
Sri. S. Srinivas - office. suptd. Srinivas




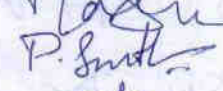
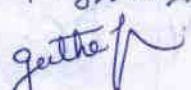


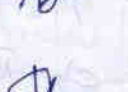


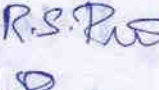

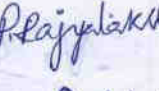
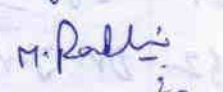










Sri. Pitchi Reddy - controller of exams. P. Reddy

Sri. R. Subbarao - Industrialist. R. Subbarao

Sri. M. Kishore - Alumni. M. Kishore

FDP PROGRAMME 06.06.2018

Sl.No	Name	Department	Signature
1.	O. Sailaja	PG. chemistry	
2.	Dr. C. Krishnaven	PG chemistry	
3.	J. S. V. Krishna Kumari	P.G. MBA	
4.	K. Sagarika	Computer Science (U.G)	
5.	V. Bangaru Lakshmi	UG comp sc	
6.	Suneetha	UG. Eng	
7.	G. Sathya Parimala	UG. computers dept	
8.	P. Pujitha	UG. computers dept	
9.	Y. Thansi Lakshmi	UG (Statistics dept)	
10.	CH. SOHASINI	PG C Dept of MCA	
11.	P. BHARATHI DEVI	Dept of MCA	
12.	SHANI	MSc (CS)	
13.	Shanani L	MCA	
14.	V. G. V. RASANI	MBA (PG)	
15.	D. L. PRATUHA	"	
16.	Dr. P. B. Sandhyasri	Physics	
17.	T. Bhagyashree	Physics	
18.	R. Malleswari	Physics	
19.	N. Seshapadmajee	Mathematics	
20.	M. Shobha Ravi	Commerce	
21.	Ch. Radhika	Statistics	
22.	J. Janaki	Hindi	
23.	M. Jayalaxmi	Hindi	
24.	Dr. ANURADHA	ENGLISH	
25.	S. Santhi	ENGLISH	

Sl.No	Name	Department	Signature
26	M. Subhas	Computer Science	
27	R. Jayamma	MSC(CCS)	
28	Dr. Mahabunisa	MBA	
29	P. Swathi	Computer Science	
30	G. Geetha pavan	Computer Science	
31	G. Rohini	"	
32	M. L. Prasanna	mathematics	
33	K. Vanama Devi	"	
34	Sk. Ayisha Begum	Physics	
35	R. SELVA PRABHA	MCA	
36	R. Dakshayani	Mathematics	
37	P. Rajyalakshmi	UG Chemistry	
38	M. Radhika	UG Chemistry	
39	E. Kelavathi	UG - English	
40	N. SAMBASIVA RAO	HUPE	
41	B.V. MANOHAR BABU	commerce	
42	Venkataram Kapati	MBA & MCOM	
43	B. Gantadal	MCA	
44	Dr. K. Kiran Kumar	MSc. Chemist	
45	A. Pavi Kiran	MBA	
46	MV Pawan Kumar	MCA	
47	L. Vijay Kumar	Statistics	
48	S. Venkatesh	MBA	
49	D. Raghavendra	computers	

S.No	NAME	Department	Signature
50	R. JITHENDRA KUMAR	TELUGU	JRK
51	S. Sivaiah nayab.	Telugu	S
52	P.M.R. KUMAR	Statistics	A
53	M. VENKATESWARA RAO	mathematics	MVR
54	Dr - B. Ramesh Babu	Commerce	BRB
55	B. Prabhakar	MBA	B
56	P.L. PAVESH	MBA	PLP
57	Ch. Ravindra	commerce	CR
58	T.V.V. Gopalakrishna	Commerce	TVV
59	P. MOHAN RAO	Commerce	PMR
60	A. Yedukondalu	Commerce	AYK
61	V. SURESH	Computer Science	V-Suresh
62	Dr. J.V. Chalapati Rao	Telugu.	JVC
63	P. DEVARAJ KUMAR	Hindi	PDK
64	P. NAGARJUNA	Commerce	P.N.
65	K. RAVINDRA BABU	Printing Technology	KRB
66	Dr. G. Ramesh	Botany	G.R.
67	K. ESWARA RAO	Commerce	KER
68	S. S. T. Sai	Computer	SST
69	Y. RAVI BABU	Mathematics	YRB
70	N. VICTOR DAVID INAKARAN	ENGLISH	NVD
71	M. S. KISHORE	P.G. Chemistry	MSK
72	T.D. JOHNSON	Computer Science	TDJ
73	P. SANDEEP	computer science	PS


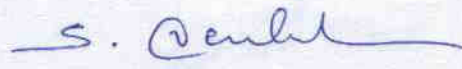

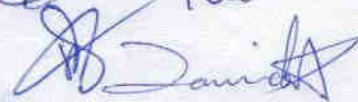

Minutes of Third Meeting of IQAC
held on 29.8.18 Wednesday.

Minutes of Third meeting of IQAC
held on 29.8.18 in the IQAC
room with IQAC members to
discuss the following agenda:

Agenda:

1. Action taken report on minutes of second meeting of IQAC held on 08.06.18.
2. To chalk out a plan of action for DVV Clarification.
3. To arrange a meeting with Criteria Incharges to clarify the doubts in SSR & expected Clarification.

Members present:

Dr. P. B. Sandhya Sri - 
Sri. J. Panduranga Rao JPR
Sri. S. Venkatesh - 
Smt. P. Bharati Devi 
Sri. P. Ravindra - 
Sri. N. Samba Siva Rao 

Resolutions; I

Action taken Report of second meeting of IQAC held on 8.6.18

- The basic profile and NAAC Summary is verified and submitted to NAAC on 24th Aug, 2018.
- A meeting is arranged with Criteria Incharges and NAAC activities are finalised.
- The NAAC formats like Monthly Curricular plan, Teaching diaries & Teaching Notes to all departments.

Resolution 2:

It is unanimously resolved to chalk out a plan of action for DVV clarification.

Resolution 3:

It is resolved to arrange a meeting with Criteria Incharges within a week.

Kao.
Principal

B. Subhashini
IQAC Co-ordinator

Minutes of Fourth meeting of IQAC
held on 12.9.18 (Wednesday)

Minutes of Fourth meeting of IQAC
held on 12.9.18 in the IQAC room
with Principal and IQAC members
along with Criteria Incharges, to
discuss the following agenda.

Agenda:

Item no 1: Action taken report on
minutes of third meeting of IQAC
held on 29.8.18

2. To intimate all the departments to
update their documents.

3. To answer the clarifications posed
by NAAC after SSR submission.

4. To conduct an Induction program
to faculty.

Members present:

Dr. P. B. Sandhya Sri

Sri. J. Pandu Ranga Rao

Sri. S. Venkatesh

Smt. P. Bharati Devi

Sri. P. Ravindra

Sri. N. Samba Siva Rao

Smt. Shammim

Sri. T. D. Johnson

Sri. E. Vara Prasad

Sri. P. L. Ramesh

Dr. G. Krishnaveni

JPR

S. Venkatesh

P. Bharati Devi

P. Ravindra

N. Samba Siva Rao

Shammim

T. D. Johnson

E. Vara Prasad

P. L. Ramesh

G. Krishnaveni

Resolutions : I

Action taken report of third meeting of IQAC held on 29.8.18

- A plan of action is chalked out for DVV clarification.
- A meeting with criteria Incharges is conducted informally due to lack of time but doubts are clarified through mails.

Resolution 2:

It is unanimously resolved to intimate all the departments to update their documents.

Resolution 3:

It is also resolved that the criteria Incharges of concerned questions should be present with IQAC co-ordinator so as to submit the clarifications posed by NAAE.

Resolution 4: It is resolved to conduct an Induction

Kao.
Principal

O. Subhashini
IQAC co-ordinator

Minutes of Fifth meeting of IQAC held on 9.10.18

Minutes of fifth meeting of IQAC held on 9.10.2018 in the IQAC room with Principal and IQAC members to discuss the following agenda.

Agenda

Item NO 1:

Action taken report on fourth meeting of IQAC held on 12.9.18 in the IQAC room.

Item NO 2:

To discuss about the National Workshop to be conducted in the month of November.

Item NO 3:

To discuss about the conduction of Internal Academic audit.

Members present:

Dr. P. B. Sandhya Srinivas

Sri. J. Pandu Ranga Rao

Sri. S. Venkatesh

Sri. N. Samba Siva Rao

Smt. P. Bharati Devi

Sri. P. Ravindra.

JPB

S. Varad

Mus

Plu

Jain 9/10/18

Resolutions: I

Action taken report of the fourth meeting of IQAC held on 12.9.18.

- All the departments are intimated to update their documents as an Internal Audit will be conducted in the month of November/first week of December.
- DVV clarification is completed.

Resolution 2:

It is unanimously resolved to conduct National Workshop and to take the necessary action to proceed.

Resolution 3:

It is also resolved to conduct Internal Academic audit in the last week of October or first week of November.

Kao
Principal

U. Subhashini

IQAC-COORDINATOR

Minutes of Sixth meeting of IQAC
held on 18.12.18 (Tuesday)

Minutes of Sixth meeting of IQAC
held on 18.12.18 with Principal
and IQAC members in the IQAC
room to discuss the following agenda

Agenda

Item no 1:

Action taken report on fifth meeting
of IQAC held on 9.10.18 in the IQAC
room.


Item no 2:

To discuss about the Science Academies
Lecture workshop sponsored by
Indian National Science Academy
to be held on 21st & 22nd December

Item no 3:

To discuss about preparations for
NAAC peer team visit scheduled to
be held on 8th and 9th January 2019.

Members present:

Dr. P. B. Sandhya Sni. 

Sri. J. Pandu Ranga Rao 

Sri. S. Venkatesh 

Smt. P. Bharati Devi 

Sri. N. Sambasiva Rao 

Minutes of Seventh Meeting of IQAC held on Jan 2nd 2019

Minutes of Seventh meeting of IQAC was held on 02.01.2019 with Principal and IQAC members in the IQAC room to discuss the following agenda.

Agenda:

Item NO 1:

Action taken report on sixth meeting of IQAC held on 18.12.18 in the IQAC room.

Item NO 2:

To discuss about the NAAC Peer Team visit scheduled on Jan 8th & 9th 2019.

Item NO 3:

To discuss about the Mock inspection visit in view of Peer Team visit.

Item NO 4:

To discuss about a training programme for faculty & non-teaching staff.

Resolutions:

Resolution I: Action taken report of the VIth meeting of IQAC

- Science Academies Lecture workshop was conducted on 21st & 22nd Dec. 2018
- A rough program schedule is drafted for NAAC Peer Team visit.

Resolution II :

It is resolved to ^{get} prepared for the Peer Team visit in 2 to 3 days. All the departments should be ready with their PPT's

Resolution III :

It is resolved to conduct mock inspection to all the departments in view of Peer Team visit on 3rd & 4th of January 2019.

Resolution IV :

It is also resolved to conduct an FDP program for teaching & non-teaching staff in the month of February.

Members present :

1. Dr. P. B. Sandhya Sri P.B.S.S.W
2. Smt. P. Bhazati Devi K. K. K.
3. S. Venkatesh S. Venkatesh
4. J. Pandu Ranga Rao J.P.R.
5. P. Ravindra P. Ravindra
6. N. Sambasiva Rao N. Sambasiva Rao

Kao
Principal.

U. Subhasini
IQAC-COORDINATOR

Minutes of Eighth Meeting of IQAC held on 12th Feb 2019

Minutes of eighth meeting of IQAC is held on 12.02.2019 with Principal and IQAC members in the IQAC room to discuss the following agenda.

Agenda:

Item NO 1:

Action taken report on seventh meeting of IQAC held on Jan 2nd 2019 in the IQAC room.

Item NO 2:

To discuss about the conduction of Sensitization program to faculty.

Item NO.3:

To analyse the result of NAAC and to improve the lapses.

Item NO. 4:

To discuss about the Remedial coaching to the SC & ST & BC students (including Minorities)

Members present:

1. Dr. P. B. Sandhya Sri P.B.S.S
2. Smt. P. Bhaxali Devi P.B.D
3. S. Venkatesh S. Venkatesh
4. P. Ravindra P. Ravindra
5. J. Pandu Ranga Rao J.P.P. 12/02/19
6. N. Samba Siva Rao N.S.S.R.

Resolutions:

Action taken report of seventh meeting of IQAC.

1. NAAC Peer Team has visited the college on Jan 8th & 9th of 2019. The members are
1. Prof. Meena Rajiv Chandravarakar - Former V.C of Karnataka State Women's Univ.
 2. Prof. Panchanadham Natarajan - Registrar, Annamalai Univ.
 3. Prof. Om Mahodaya - Principal, JBCS College, Wardha.
- The college was awarded with 'A' Grade.

Resolution II:

It is unanimously resolved to conduct a Sensitization program on 16th Feb. Sri. B.L. Hanumantha Rao Director, Treasuries & Govt. of Accounts.

Resolution III:

It is also resolved to analyse the NAAC result so as to enhance the quality in that particular aspects.

Resolution IV:

It is resolved to conduct Remedial coaching to academically backward students of SC, ST, BC & Minorities in the last week of February 2019.

Resolution V:

It is resolved to be ready for Academic and Administrative Audit scheduled on 25th & 26th Feb. 2019








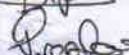
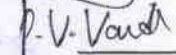













Principal.

















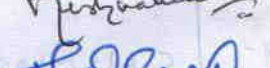



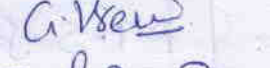



U. Subhashini
IQAC-coordinator

Sensitization Programme On 16th Feb, 2019


S.No.	Name of the Lecturer	Department	Signature
1	Dr. Ch. Venk Bates	Commerce	[Signature]
2	Prof. V. Narasimha Rao	MBA	[Signature]
3	Prof. V. Narasimha Rao	P.G.	[Signature]
4	G. PITCHAREDDY	Autonomous	[Signature]
5	N. SAMBASIVA RAO	HAF	[Signature]
6	K. RAJINDRA BABU	PRINTING TECHNOLOGY	[Signature]
7	T. D. JOHNSON	Autonomous	[Signature]
8	D. Rajaseendra	Computers	[Signature]
9	K. V. SOMANN	Computers	[Signature]
10	S. S. T. Sai	Computers	[Signature]
11	M. V. RAO	Mathematics	[Signature]
12	K. ESWARA RAO	Commerce	[Signature]
13	S. Sivaiah Nayak	Telugu	[Signature]
14	R. Jitendra Kumar	Telugu	[Signature]
15	S. Vasu	Computers	[Signature]
16	V. Suresh	Computers	[Signature]
17	P. Ravindra	Computer Science	[Signature]
18	B. V. MANOHAR BABU	Commerce	[Signature]
19	Ch. Srinivas Rao	"	[Signature]
20	N. Venkateswararao	"	N.V.
	B. Prabhakar	MBA	B. Prabhakar

Sensitization Programme on 16th Feb, 2019

S.No	Name of the Lecturer	Department	Signature
22	B. Gantawal	MCA	
23	A. Pari Kiran	MBA	
24	Y. RAVIBABU	Mathematics	
25	P. Muralidhar	Commerce	
26	Ch. Ravindharan	"	
27	D. Praveen Kumar	"	
28	D. Inam Kumar	Electronics	
29	R. Uday Kumar	Electronic	
30	P. Vichnu Vardhan	Electronics	
31	M. Arvind Sridhar	Commerce	
32	N. Hemant Kumar	Commerce	
33	P. Nagojuna	Commerce	
34	Dr. R. Kiran Kumar	Ph. Chemistry	
35	Dr. J. V. Chalapati Rao	Telugu	
36	T. V. V. Gopalkrishna	Commerce	
37	P. Mohan Rao	Commerce	
38	CH. NAGANATHAN	Physics	
39	S. Ravi Kiran	Mathematics	
40	G. Sri Meenakshi Nath	Commerce & Management	
41	M. S. KISHORE	M.Sc (OCH)	
42	B. Mohan Teja	English	
43	J. Panduranga Rao	Physics	

SNO	NAME	Department	Signature
44	P. Dakshayani	Maths	
45	S. Janaki	English	
46	E. Kalavathi	English	
47	P. L. PARAS	Computer	
48	M. Jayalakshmi	Hindi	
49	T. Swathi	Computers	
50	G. Greethapavani	Computers	
51	Dr. G. V. S. R. N. A. SASTRY	Commerce	
52	D. L. PRATUHA	MBA	
53	V. G. V. RAJANI	"	
54	P. Syamala Durga	M.Com	
55	P. Pujitha	Computer Science (UG)	
56	P. Sri Bhasathi	Computer (UG)	
57	G. Rohini	Computer (UG)	
58	G. Sathya parimala	Computer (UG)	
59	A. Prathyusha	Computer (PG)	
60	J. S. V. Krishna Kumari	MBA	
61	Dr. Malharani	MBA	
62	STIAMIM	M.C (CS)	
63	Dr. P. B. Sandhya Sni	Physics	
64	Dr. G. Krishnaveni	Chemistry	
65	O. Sailaja	"	
66	J. Janaki	Hindi	
67	M. Shobha Ran	Commerce	

S No.	NAME	Department	Signature
68	R. SELVA PRABHA	MCA	R.S. Prabh
69	P. Uma Rani	Chemistry	P. Ju
70	Moin Sultana Jinn	Chemistry	Jy
71	So. Paveen Sultana	Chemistry	So
72	Dr. V. Subhashini	Zoology	Dr. V. Subhashini
73	M. L. Prasanna	Mathematics	M. L. Prasanna
74	P. Bharathi Devi	MCA	P. Bharathi Devi
75	Dr. U. ANURADHA	English	Dr. U. Anuradha
76	M. RAJANI	English	M. Rajani
77	P. Suneetha	English	P. Suneetha
78	Ch. Seehara	MCA	Ch. Seehara
79	SK. Ayusha	Physics	SK. Ayusha
80	Ch. Radhika	Statistics	Ch. Radhika


 Principal

Minutes of Ninth meeting of
IQAC held on 20th Feb. 2019.

Minutes of IX meeting of IQAC
held on 20.02.2019 with principal
and IQAC committee in the IQAC room
to discuss the following agenda.

Agenda:

Item No. I:

Action taken report on 8th meeting of
IQAC held on Feb. 12th 2019 in the
IQAC room.

Item No. II:

To discuss about the Academic Audit
scheduled on 25th & 26th Feb. 2019.




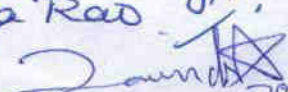

Item No. III

To discuss about External Peer Team
Report of IQAC.

Item No. IV

Any other Relevant matter.

Members present:

Dr. P. B. Sandhya Sri P.B SSB
Smt. P. Bharati Devi 
Sri. S. Venkatesh 
Sri. J. Pandu Ranga Rao 
Sri P. Ravindra 
Sri. N. Samba Siva Rao 
20/02/2019.

Resolutions: Item No. 1

Action taken report of 8th meeting of IQAC.

1. Sensitization program for faculty was conducted on 16th Feb. 2019.
2. The NAAC results are analysed and it is observed that Qualitative Questions scored less marks. Hence it is resolved to improve quality pertaining to those questions.
3. Remedial coaching classes are conducted by certain departments and being conducted by some other departments.

Item NO: 2

The college has received information that Ch. Komala Lakshmi GDC - Dumpagedapa and Dr. P. Rayappa - KVR college, will conduct the Academic Audit. It is resolved to keep all the records ready for the visit.

Item NO: 3

It is resolved to invite Dr. M. Ravisankar and Dr. A. Srinivasa Rao to visit the college on 26th Feb. 2019. (Prof. of Andhra Loyola Institute of Engineering, Vijayawada) as External Peers.

U. Subhasini

IQAC-coordinator

U. Rao
Principal

Minutes of Xth meeting of IQAC held on 26th March 2019.

Minutes of Xth meeting of IQAC held on 26.03.2019 with Principal and IQAC Committee members in the IQAC room.

Agenda:

Item NO. 1

Action taken report of IX meeting of IQAC held on 20th Feb 2019.

Item NO. 2

To discuss about the schedule of Internal Academic Audit for all departments.

Item NO. 2

To discuss about the new format of AQAR to be submitted to NAAC every year.

Item NO. 3

To collect data of Remedial coaching classes conducted during the Academic year 2018-19

Item NO. 4

To discuss about Departmental Activities to be submitted to the IQAC including publications of Research papers.

Resolutions:

Item NO: 1

Action taken report of 9th meeting of IQAC.

1. The Academic Audit scheduled on 25th & 26th Feb. is successfully completed and the college is awarded 'A' Grade.
2. External Peer team members Dr. M. Ravi Shankar and Dr. A. Srinivasa Rao submitted a Report of IQAC, which is displayed in the website.

Item NO 2:

It is resolved to conduct Internal Academic Audit to all the departments in the first week of April 2019.

Item No: 3

It is unanimously resolved to collect data of Remedial Coaching classes conducted by all departments.

Item NO: 4

It is resolved to prepare a schedule for all the departments in the second week of April 2019 so as to collect the data of activities and publications related to all departments.

Members present

- Dr. P. B. Sandheya Sri. P.B Sath
- Smt. P. Bharali Devi K. The
- Sri. S. Venkatesh S. Dendit
- Sri. J. Pandu Ranga Rao JPB
- Sri. P. Ravindra - Jaminidi 26/03/19
- Sri. N. Samba Siva Rao. jpb

U. Subhashini
IQAC coordinator

K Rao
Principal